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# Guide 0104 A2 – Home Child Care Provider and Home Support Worker pilots: Gaining experience category – Application for permanent residence and an occupation-restricted open work permit from inside Canada

 Print

## The pilot caps reset on January 1, 2023

As of January 1, 2023, you can apply under the 2023 caps for the Home Child Care Provider Pilot and the Home Support Worker Pilot.

## There are changes for the 2023 application process

Read all the changes to these pilots before you apply. Make sure you follow our updated instructions.

## The Home Support Worker Pilot is open to new applications

In 2023, we'll accept up to the following number of applications in each category:

- Gaining experience category: 1,650 applications
- Direct to permanent residence category: 1,100 applications

## The Home Child Care Provider Pilot

### The online application cap has been reached for the Gaining experience category

We reached the cap for online applications for this pilot's Gaining experience category on January 1st, 2023. This means the pilot is **closed to new online applications for 2023**. You won't be able to start or submit an application for this category in our portal. Applications that weren't submitted will expire after about 30 days.

Online applications for this category will reopen in 2024. You can also explore other immigration programs.

We'll update you again when other caps have been reached.

## 2023 caps

In 2023, we'll accept up to the following number of applications in each category:

- Gaining experience category: 1,650 applications, including
  - 1,500 online applications | **Closed**
  - 150 alternate format applications
- Direct to permanent residence category: 1,100 applications, including
  - 1,000 online applications
  - 100 alternate format applications

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**This is not a legal document.** The explanations and definitions are not legal definitions. In case of a discrepancy between the language in this document and the relevant legislation or regulations, the legal text in the legislation and regulations prevails.

For legal information, see the:

- *Immigration and Refugee Protection Act*
- *Immigration and Refugee Protection Regulations*

This information will help you complete the forms and guide you through the application process.

## Before you apply

Use this guide if you are **in Canada** and want to apply for permanent residence through the Home Child Care Provider Pilot (HCCP) or Home Support Worker Pilot (HSW) under the Gaining experience category.

You **cannot** use this application package, and you must use the guide for applicants outside Canada if:

- you are submitting an application from outside Canada, or
- you are in Canada as a visitor but you **are not eligible** to apply for a work permit from inside Canada.

Read the complete guide and then fill out each of the required forms.

This instruction guide:

- has information you must know before you submit your application, and
- explains how to fill out the forms and gather your supporting documents.

**i** **Note:** It is very important to include the right application forms and pay the right fees. If you don't, your application could be rejected as incomplete and you or your family members may lose status in Canada.

## Symbols used in this guide

This guide uses these symbols to draw your attention to important information:



What you **must do** to have your application processed.



Important information that you **must know** to avoid delays or other problems.




Where to get more information.

## Biometric (fingerprints and photo) requirements

You and your family members may need to appear in person to have fingerprints and a photograph (biometric information) taken at a biometric collection service point.

**Canadian citizens** and **existing** permanent residents of Canada are **exempt** from giving biometrics.

 As of December 3, 2019, you need to give biometrics when you apply from **within Canada**. You can go to a designated Service Canada location.

Find out if you need to give biometrics.

If you have to give biometrics, you can give them after you:

- pay for and submit your application and biometric fees, and
- get a Biometric Instruction Letter (BIL) which will direct you to a list of biometric collection service points you may choose from

You must bring the BIL with you to the biometric collection service point to give your biometrics.

We encourage you to give your biometrics as soon as possible after getting the BIL. We'll start processing your application after we get your biometrics.

## Where to give your biometrics

You **need to book an appointment** to give your biometrics at one of these official biometric collection service points.

## Family member definitions

Your family members include your spouse or common-law partner, your dependent children and any children that are their dependent children.

### Spouse

Refers to either of the two persons (any gender) in a marriage legally recognized in the country in which it took place, as well as in Canada.



Proxy, telephone, fax, internet and similar forms of marriage where one or both parties were not physically present are not considered as valid spousal relationships under the Regulations. For more information, consult our [policy on the legality of a marriage](#).

### Common-law partner

Refers to a person who is living in a conjugal relationship with another person (any gender), and has done so continuously for a period of at least one year. A conjugal relationship exists when there is a significant degree of commitment between two people.

This can be shown with evidence that the couple share the same home, support each other financially and emotionally, have children together, or present themselves in public as a couple.

Common-law partners who have been in a conjugal relationship for at least one year but are unable to live together or appear in public together because of legal restrictions in their home country or who have been separated for reasons beyond their control (for example, civil war or armed conflict) may still qualify and should be included on the application.

## Dependent children

We assess your child's eligibility as a dependant based on how old they were at a specific point in time, called the lock-in date. This is usually the date we received your application. To see if your child qualifies as a dependant, we consider the age of your child on the lock-in date, even though your child's age may change during processing.

Your child or the child of your spouse or common-law partner can be considered a dependent child if that child meets the requirements below on the lock-in date:

- They're **under 22 years old**, and
- They don't have a spouse or common-law partner

Children 22 years old or older qualify as dependants if they meet **both** of these requirements:

- They have depended on their parents for financial support since before the age of 22, and
- They are unable to financially support themselves because of a mental or physical condition

With the exception of age, dependants must continue to meet these requirements until we finish processing your application.

**Not sure if your child is a dependant?** Check if your child qualifies by answering a few questions.

If your child's age was locked in on or before October 23, 2017, a previous definition of dependent children may apply.

## Dependent child of a dependent child

Refers to children of dependent children of the applicant and those of the spouse or common-law partner, if applicable.



## Do you intend to reside in Quebec?

If you intend to reside in the province of Quebec, you do not qualify to apply under these pilots.

To be eligible for these pilots, you must show that you intend to reside as permanent residents in a province **other than Quebec**.

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## Step 1: Make sure you are eligible

### What are the requirements?

Your application to immigrate to Canada under the Gaining experience category of either the Home Child Care Provider Pilot or Home Support Worker Pilot will be assessed against the following **4** requirements:


#### 1. Job offer

You must have a job offer that meets all of these requirements:

- Was made using the [Offer of Employment form \[IMM 5983\] \(PDF, 2.18 MB\)](#).
- Is genuine and likely to be valid when you are issued your work permit
- Was made by a single Canadian employer (excluding an embassy, high commission or consulate) for a position outside the province of Quebec
- Is non-seasonal and for full-time employment, meaning you'll work at least 30 paid hours per week

- Is for a job under National Occupation Classification (NOC) 44100 (Home child care provider) or NOC 44101 (Home support worker) (2021 version of the NOC), depending on which pilot you apply for, and this also means that the work needs to be done in a private home (not in an institutional setting, such as daycare or retirement home.)

 **Note:** You may live in your employer's home, but it is not a requirement.

 **Note:** For the Home Child Care Provider Pilot, you must provide in-home care to children in a job listed under NOC 44100 (2021 version), **other than a foster parent**. For the Home Support Worker Pilot, you must provide in-home care to an individual requiring care in a job listed under NOC 44101 (2021 version).

### **National Occupational Classification 2021**

On November 16, 2022, we switched to the 2021 version of the National Occupational Classification (NOC).

If you submitted an application **before November 16, 2022**, your job offer or qualifying work experience will still be assessed as per the NOC 2016 requirements.

- Home child care provider – NOC 4411 was replaced with NOC 44100
- Home support worker – NOC 4412 was replaced with NOC 44101

### **Transition to NOC 2021**

If you are applying under NOC 2021 in the Gaining experience category, we will still accept NOC 2016 job offers during the transition period. Your job offer will be considered valid so long as it meets the listed eligibility criteria of the Home Child Care Provider Pilot or Home Support Worker Pilot.

You must submit the job offer with your application for permanent residence. Your employer must complete this form and send you a copy to include with your application. **Your employer and you must read and sign the declaration at the bottom of the form.**

**In addition, you must submit a work permit application together with your permanent residence application.**

You must meet employment requirements for the job you are offered. You can find these requirements in the [NOC descriptions](#).

### **Ability to perform the work**

An officer will assess if you're able to perform the work described in the lead statement of the eligible occupation, as set out in the occupational descriptions of the [National Occupational Classification \(NOC\)](#). In doing this assessment, an officer may consider previous relevant training or work experience. Refer to the [Document Checklist – Home Child Care Provider and Home Support Worker \[IMM 5981\] \(PDF, 3.39 MB\)](#) for more information on what you need to provide as proof of ability.

## **2. Proficiency in English or French**

You must have a level of proficiency of **at least benchmark level 5** in either official language for all 4 language skill areas, as set out in the *Canadian Language Benchmarks* or the *Niveaux de compétence linguistique canadiens*.

You must prove your ability in English or French in these 4 areas:

- listening,
- speaking,
- reading, and
- writing.

### **Proof of language proficiency**

To prove that you meet the required level of language proficiency in all 4 language skill areas, you **must** include a copy of the results of one of the following language tests designated by IRCC with your application:

#### English

- IELTS: International English Language Testing System (**General Training test only**)
- CELP: Canadian English Language Proficiency Index Program (**General test only**)

#### French

- TEF Canada: Test d'évaluation de français
- TCF Canada: Test de connaissance du français (in French only)

## Language proficiency test

You must take a language proficiency test offered by an organization or institution designated by IRCC **before** submitting your application.

**Your test results must be less than 2 years old at the time that we receive your application.**

- Make arrangements to take a designated language proficiency test and pay the test costs.
- Refer to the language test scoring grids to confirm that your test results meet the language proficiency requirement.
- Submit a copy of the test results with your application.
- Keep a copy of your language proficiency test results for your records and future use.

**i Note:** Designated language test results will be used as proof of whether you meet the language proficiency requirement.

## 3. One-year post-secondary education

You must have **at least** a **completed** one-year Canadian post-secondary educational credential (or an equivalent foreign credential).

To prove that you meet the required level of education, you must submit with your application evidence of:

- a completed Canadian educational credential of at least one year of post-secondary studies,

**OR**

- a completed foreign educational credential **AND** an Educational Credential Assessment (ECA) report indicating that your completed foreign educational credential is equivalent to at least a **completed** one-year Canadian post-secondary educational credential, issued by an organization designated by IRCC.

**i** Get more information about [reports that are not eligible](#).

### Proof of foreign educational credential equivalency

You must have your foreign educational credentials assessed by an [organization designated by IRCC](#) and obtain an ECA report **before** submitting your application.

**Your ECA report must have been issued on or after the date the organization was designated by IRCC. Your ECA report must be for immigration purposes and less than 5 years old on the date that we receive your application.**

You need to:

1. make arrangements to obtain an ECA report for your completed foreign educational credential(s) from an organization designated by IRCC and pay the assessment costs.
2. refer to the [Appendix B list](#) to confirm that the outcome stated on your ECA report matches at least one of the assessment outcomes identified in the list.
3. submit a copy of the ECA report with your application along with proof of your completed foreign educational credential(s) (examples of proof of your completed foreign educational credential(s) can include copies of your diplomas/degrees, transcripts, etc.).

4. keep a copy of your ECA report for your records and future use.

**i** **Note:** The ECA report and proof of your completed foreign educational credential(s) will be used as proof of whether you meet the post-secondary education credential requirement.

#### 4. Qualifying Canadian work experience



This section will be assessed after you have obtained your occupation-restricted open work permit (OROWP).

If you meet the permanent residence eligibility criteria (i.e. education, official language, offer of employment and ability to perform the work) to qualify for either the Home Child Care Provider Pilot or the Home Support Worker Pilot and you're admissible to Canada, you'll be issued an OROWP so that you can start or continue to gain your eligible Canadian work experience. In order to continue to qualify for either of these pilots, you'll need to **obtain, and provide proof of**, at least 24 months of qualifying full-time Canadian work experience within the 36 month period after this work permit was issued. Full-time work means at least 30 hours of work, per week, for which wages are paid and/or commission is earned. Make sure you work only in the occupation indicated on your work permit.

**i** **Note:** Some applicants may already have some, but less than 24 months, of qualifying Canadian work experience when they receive an OROWP. They can count this experience toward the 24 month requirement, as long as they show that their combined 24 months of experience was acquired in the 36 month period before their proof was submitted.

Complete Schedule 19b and [find out what proof of experience you need and how to send it to us](#).

- Schedule 19b – Home Child Care Provider or Home Support Worker – Work Experience [IMM 5910]

 [Download the form \(PDF, 2.26 MB\)](#).  [Get the instructions](#)

- **Note: Do not send this form with your applications for permanent residence and work permit.** Only send us this form once you have acquired the 24 months of qualifying work experience.

Any periods of self-employment or periods of employment during which you were engaged in full-time study (e.g. work experience gained on a co-op, off-campus or on-campus work permit) **will not** be included when calculating your work experience.

To qualify, your work experience must have been obtained in one of the following occupations listed in the 2021 edition of the [Canadian National Occupational Classification \(NOC\)](#) system:

- **Home child care providers** (NOC 44100).

- **Note:** You must have provided in-home care to children in a job listed under NOC 44100, **other than a foster parent**. Home child care providers provide care primarily in their own homes or in the children's homes, where the home child care provider may also reside.



- **Home support worker or related occupation (NOC 44101).**

**i Note:** You must have provided in-home care to an **individual** requiring care in a job listed under NOC 44101. Care is provided within the client's private residence, in which the home support worker may also reside.

### **Determining whether you have qualifying work experience**

The NOC is a system used by the Government of Canada to classify occupations and group them based on the types of job duties and the types of work a person does.

Follow these steps to determine if you have qualifying work experience under this Class:

1. Go to the [NOC website](#).
2. Click on the “Search by NOC code” tab.
3. Select the NOC 2021 Version in the drop down.
4. Enter the following four-digit NOC code: **44100 or 44101**.
5. Make sure the initial description and list of main duties match what you did in your job.

### **Proof of qualifying work experience**

For the work experience you claim in your application, you must demonstrate you performed:

- the actions identified in the initial lead statement of the NOC description (NOC 44100 if you are applying for the Home Child Care Provider Pilot or NOC 44101 if you are applying for the Home Support Worker Pilot), and

- most of the main duties, including all the essential duties, listed in the NOC description

This means that you performed some or all of the main duties, including all the duties that separate your actual job from any other. For example, duties that begin with “may” in the NOC description are not usually considered to be essential duties.

**i Note:** Your work experience does not need to be continuous to qualify, but your 24 months of authorized full-time work experience must not include:

- any extended absence from Canada (including any time worked for an employer outside Canada),
- periods of unemployment,
- long-term sickness or parental leave.

A reasonable period of vacation time will be counted towards meeting the work experience requirement (e.g. a two-week period of paid vacation in or outside of Canada within a given 52-week period).

**i Note:** If you are applying for the Home Child Care Provider Pilot or Home Support Worker Pilot with proof of 24 months of qualifying Canadian work experience, you are not required to provide us with a job offer from a Canadian employer. You must refer to the guide for the Direct to permanent residence category instead.

## Step 2. Gather your documents


### What documents are required?

Use the Document Checklist below to make sure you have included all of the required documents and forms.

[Document Checklist – Home Child Care Provider or Home Support Worker \[IMM 5981\] \(PDF \(Portable Document Format\), 3.39 MB \(Megabyte\)\)](#)

Your application will be returned if any documents are missing or if copies are not clear or legible. We may ask for more information at any time during the application process.

 **Note:** Review the checklist carefully.

 **Important:** If you can't provide one or more documents required on the document checklist, you must provide:

- a written explanation for each missing document
- any evidence to explain why you won't be able to get the document, or why you can't get it right now.

Upload them in the portal as the “document type” that we asked for on the checklist.

We will decide whether your application still needs to be returned to you as incomplete.

## Translation of documents

You **must** include the following **along with** any document that is not in English or French:

- the English or French translation; **and**
- an affidavit from the person who completed the translation

Translations may be done by:

- a person who is fluent in both languages (English or French, and the unofficial language), or
- a Canadian certified translator (a member in good standing of a provincial or territorial organization of translators and interpreters in Canada)

If the translation isn't done by a Canadian certified translator, the person who completed the translation must provide an affidavit swearing to their language proficiency and the accuracy of the translation.

The affidavit must be sworn in the presence of:

### **In Canada:**


- a notary public
- a commissioner of oaths
- a commissioner of taking affidavits


Authority to certify varies by province and territory. Consult your local provincial or territorial authorities.

### **Outside of Canada:**

- a notary public

Authority to administer oaths varies by country. Consult your local authorities.

 **Important information: Translations must not be done by the applicants themselves nor by members of the applicant's family.** This includes a parent, guardian, sibling, spouse, common-law partner, conjugal partner, grandparent, child, aunt, uncle, niece, nephew and first cousin.

 **Note:** An affidavit is a document on which the translator has sworn, in the presence of a person authorized to administer oaths in the country where the translator is living, that the contents of their translation are a true translation and representation of the contents of the original document. **Translators who are certified in Canada don't need to supply an affidavit.**

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## Certified true copies

To have a photocopy of a document certified, an authorized person must compare the original document to the photocopy and must print all of the following on the photocopy:

- “I certify that this is a true copy of the original document”
- the name of the original document
- the date of the certification
- their name
- their official position or title

- their signature

## Who can certify copies?

Only authorized people can certify copies.

**Important information:** Certifying of copies must not be done by the applicants themselves nor by an applicant's parent, guardian, sibling, spouse, common-law partner, conjugal partner, grandparent, child, aunt, uncle, niece, nephew or first cousin.

People authorized to certify copies include the following:

In Canada:

- a notary public
- a commissioner of oaths
- a commissioner of taking affidavits

**Authority to certify varies by province and territory.** Check with your local provincial or territorial authorities to learn who has the authority to certify.

Outside Canada:

- a notary public

**Authority to certify international documents varies by country.** Check with your local authorities to learn who has the authority to certify in your country.

## Medical requirements


**Do not undergo an immigration medical exam unless we advise you to do so. A medical exam will be required and you'll receive instructions after you submit your application.**

All your family members who are not already Canadian citizens or permanent residents must undergo and pass an immigration medical exam, even if your family members will not be processed for permanent residence with your application. Family members who do not undergo and pass a medical exam will not be eligible to be sponsored at a later date. Your family members will be contacted by the visa office in their area with instructions on their medical exams.

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## Police certificates

If you and your family members are 18 years of age and older and aren't permanent residents or Canadian citizens, you must provide a valid police certificate for any country **other than Canada** in which you spent 6 or more months in a row since the age of 18.

 **Note:** You do **not** need to provide a police certificate from a country if you or your family members were under 18 years of age the entire time you lived in that country.

If the original certificate isn't in English or French, you must get an accredited translator to translate it. You must include both the police certificate **and** the translation.

We'll also do our own background checks to see if there are reasons why you or your family members may not be admissible to Canada.

For specific and up-to-date information, see our guide on [where to get a police certificate](#).

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## Step 3. Fill in your forms

Sign in or create an account in our [Permanent Residence Portal](#) .


Some forms must be filled through a web form, others are PDFs that you will have to upload.

### You must fill out these digital forms online

You'll answer the questions directly in your web browser (for yourself, and any family members 18 or older). We will not accept the PDF versions.

- [Generic Application Form for Canada \(IMM 0008\)](#).
- [Schedule A – Background/Declaration \(IMM 5669\)](#).
- [Additional Family Information \(IMM 5406\)](#).
- Supplementary Information - Your travels (IMM 5562)

### You must also fill out these PDF forms and upload them to your online application

- Document Checklist – Home Child Care Provider or Home Support Worker (IMM 5981)  
 [Download the form \(PDF, 3.39 MB\)](#).



- Schedule 19a – Home Child Care Provider or Home Support Worker – Education and Language Assessment (IMM 5982)  
[!\[\]\(c8dce68b26731c7aa5915072fc9d68dd\_img.jpg\) Download the form \(PDF, 2.26 MB\).](#) [!\[\]\(76b3245de86167eba9fcdc9cc9f32aa4\_img.jpg\) Get the instructions](#)
- Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM 5710)  
[!\[\]\(13db7587f50867332e5bedc6a161739d\_img.jpg\) Download the form \(PDF, 582 KB\).](#) [!\[\]\(7be5ea91065783fbb69e41ba5d9680f7\_img.jpg\) Get the instructions](#)
- Offer of Employment Form (IMM 5983)  
[!\[\]\(20b6116a35a537c491fe1e2cc04e020e\_img.jpg\) Download the form \(PDF, 2.18 MB\).](#) [!\[\]\(9e6cd34ccb2e621bcc854e8b124ba455\_img.jpg\) Get the instructions](#)

### Submitting work and study permit forms online

- upload your work permit form under **Upload required supporting documentation**
- choose **Other** as the document type



Follow the same steps if you need to submit work or study permit forms for your family as well.


### Depending on your situation, you may need to submit

- Statutory Declaration of Common-law Union (IMM 5409)  
[!\[\]\(f2fdbbba686c1099e6b2b8779766e2d3\_img.jpg\) Download the form \(PDF, 0.78 MB\).](#) [!\[\]\(b3cfbfd04368a71f4c64e073908d25d7\_img.jpg\) Get the instructions](#)
- Separation Declaration for Minors Travelling to Canada (IMM 5604)  
[!\[\]\(4f8bc95274d4d489592709b569351eb7\_img.jpg\) Download the form \(PDF, 1.99 MB\).](#)

### If you want to appoint someone to do business with us on your behalf, you must submit

- a Use of a Representative form (IMM 5476)
- sign it (digitally or by hand) and get your immigration representative to do so also
- upload it with your application

 [Download the form \(PDF, 648.31 KB\).](#)  [Get the instructions](#)

 **Note:** If a paid representative is submitting your application online on your behalf, they must sign in to their [Representative Portal account](#) to do so. You need to review and electronically sign the application declaration in the client portal.

**If you want to allow us to release information from your application to anyone else (other than a representative), you must submit**

- an [Authority to Release Personal Information to a Designated Individual \[IMM 5475\] \(PDF, 593.57 KB\)](#) form




## Forms for your family members

Accompanying spouses, common-law partners and dependent children may be eligible to apply for a work permit, a study permit, a temporary resident visa or a visitor record extension while you're working in Canada. They can complete the appropriate forms and submit them with your permanent residence application.

The form they need to use depends on if they're already in Canada (and eligible to apply from Canada) or if they're abroad. Find out if they're eligible to apply for a [work permit](#) or [study permit](#) using the form for inside Canada.



**Open work permit:** for spouses, common-law partners and dependent children who are at the age of majority (check the age of majority in your province or territory of destination)

- Outside of Canada: Application For a Work Permit Made Outside of Canada (IMM 1295)

 [Download the form \(PDF, 465.84 KB\).](#)  [Get the instructions](#) 




or

- In Canada: Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM 5710)

 [Download the form \(PDF, 582 KB\).](#)  [Get the instructions](#)



**Study permit:** for spouses, common-law partners and school-age children

- Outside of Canada: Application For Study Permit Made Outside of Canada (IMM 1294)

 [Download the form \(PDF, 462.79 KB\).](#)  [Get the instructions](#) 




or

- In Canada: Application to Change Conditions, Extend my stay or Remain in Canada as a Student (IMM 5709)

 [Download the form \(PDF, 488.83KB\).](#)  [Get the instructions](#) 

**Temporary resident visa:** for family members outside Canada who are from visa-required countries, including dependent children not attending school, and are not applying for a work permit or study permit.




- Application for Temporary Resident Visa (IMM 5257)

 [Download the form \(PDF, 455.78 KB\)](#).  [Get the instructions](#) 

**Electronic Travel Authorization (eTA):** If your family members are from a visa-exempt country, they can apply for their Electronic Travel Authorization at a later time before travelling to Canada.

**Visitor record:** for family members inside Canada, including dependent children not attending school, who need to extend their stay and are not applying for a work permit or study permit.

- Application to Change Conditions, Extend my Stay or Remain in Canada as a Visitor or Temporary Resident Permit Holder (IMM 5708)

 [Download the form \(PDF, 574.93 KB\)](#).  [Get the instructions](#) 

## Submitting temporary resident forms separately from the PR application

If you want to submit temporary resident applications for your family members later on in the process, you can still do so online, **but only** when:

- you have received a **letter confirming that we received your permanent residence application** (acknowledgement of receipt letter), and
- it includes your **application number that starts with an E**


We **don't** accept:

- letters of receipt of permanent residence application with a **temporary application number** (starting with an X), or
- automated email notifications of submission in the PR portal

Follow the instructions on the [IRCC website](#) but make sure you **also upload a copy of the acknowledgement of receipt letter** as a supporting document.

## Filling out the application

Follow the step-by-step instructions below to complete the application forms. For details about the signature requirements for each form, check out [How to apply](#). .

 It is a serious offence to give false or misleading information on these forms. The information you provide on your application is subject to verification.

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## Be complete and accurate

Complete all sections of the forms. If a section does not apply to you, write “Not Applicable” or “NA”.

If you need more space for any section, include an additional page containing the appropriate section, complete it and upload it with your application. **For the document type, choose “other”.**

If signatures are missing (when this applies) or your application is incomplete, we will return it to you without processing it.

# Generic Application Form for Canada (IMM 0008)

## Who must fill out this application form?

### This form must be completed by:

- you, the principal applicant
- 

## Completing the form

You'll fill out and submit the Generic Application Form for Canada (IMM 0008) online. You don't need to print and sign by hand. Please follow the instructions below to ensure the form is properly completed.

You must answer all questions on this application form unless otherwise indicated.

You also have the option of saving your form and completing it later.

Read and follow the steps below to help you fill out the form.

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## Application Details

### Language preference

From the list, select your preferred language for:

- a. correspondence (any letters or emails we send you)
- b. interview: if your native language is not in this list, select "other"

c. interpreter requested: you must select “yes” if you do not select English or French for the interview

### Where do you plan to live in Canada?


If you plan to live in the Province of Quebec and haven't received your Certificat de Sélection du Québec (CSQ), enter the date when you applied for it. If you haven't applied yet, you must do so before applying for permanent residence.

---

### Personal Details

#### Family name

Family name is also known as **last name** or **surname**.

 **Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet (and you're filling this form out on their behalf), enter your family name(s).

---

#### Given name

Given names are also known as **first name** and **middle name**. Do not use initials.

- i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet (and you're filling this form out on their behalf), enter your family name(s). For given name(s) enter "Child" or leave the given name field blank.
- 

### Physical characteristics - sex

If you choose "X" for gender, you need to complete the [Request for a Change of Sex or Gender Identifier \(PDF, 1.6 MB\)](#) form and send it with your application if

- your foreign travel document or passport does not have the X gender identifier (or an equivalent non-binary option)
- you have or have had a Canadian temporary resident document with a different gender identifier, including a
  - visa
  - electronic travel authorization
  - work permit or
  - study permit

You don't need any supporting documents.

- i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select U – Unknown.



## Physical characteristics - Eye colour

If you are a parent of a child to be adopted in Canada whose details you don't know yet, select "Other."

---

## Birth information - Date of birth

If you don't know your complete date of birth, write 1901/01/01 in the fields fill in the spaces for the unknown year, month or day. Include a letter of explanation saying why you used this date.

---

## Birth information - Place of birth

As shown in your passport or your travel document.

**i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, indicate "Unknown" for the city or town and select the country where you plan to adopt a child.

---

## Citizenship(s)

If you aren't a citizen of any country, choose "stateless."

If you are a citizen of more than one country, choose your other country of citizenship in the second field.

**i** **Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select the country where you intend to adopt a child.

---

## Current country of residence

You must be in this country legally.

**For refugee claimants in Canada only:** select **Canada** whether you have been lawfully admitted or not.

---

## If you've lost your status

- for "Status," choose "Other"
- in the details field, enter "Out of status, requires restoration"
- leave the "From" and "To" fields blank

**i** **Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select the country where you plan to adopt a child and "Citizen" as the immigration status in that country.

---

## Previous countries of residence

This means you lived in the country for 6 months total, not just in a row.

If you chose “Other” as a status, try to provide as much detail and an explanation as to why you are out of status.

---

## Marital and relationship status

**You’re single if** you’ve never been married and are not in a common-law relationship.

**You’re married if** you and your spouse have had a ceremony that legally binds you to each other. Your marriage must be legally recognized in the country where it was performed and in Canada.

**You’re common-law** if you’ve lived continuously with your partner in a marital-type relationship for 1 year or more.

**You’re divorced** if you are officially separated and have legally ended your marriage.

**You’re legally separated** if you’re still legally married but no longer living with your spouse.

**You’re widowed** if your spouse has died and you have not re-married or entered into a common-law relationship.

**An annulled marriage** has been legally declared as not valid. An annulment can also be a declaration by the Catholic Church that the marriage was not binding.

- Family name is also known as **last name** or **surname**.
- Given names are also known as **first name** and **middle name**. Do not use initials.

- If you're in a common-law relationship, enter the date (year, month and day) you began living together.
- If you're legally separated or divorced, enter the date you were no longer living together.

**i** **Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select "Single."

---

## Contact Information

### Current mailing address

- Post office box (P.O. box) number: If you don't enter a post office box, you must enter your street number
- Street number (no.): The number on your house or apartment building. You must enter a street number if you didn't enter a P.O. box

All correspondence will be mailed to this address unless you include your email address.

If you want a representative to do business with us on your behalf, you **must** provide their address in this section **and** on the **Use of a Representative** (IMM 5476) form.

For more information, read the [Use of a Representative](#) guide.

---

## Email address

Use this format: name@provider.net

**By entering your email address, you authorize IRCC to transmit your file and personal information to this specific email.**

---

## Passport

**Passport/travel document number (exactly as shown on your passport or travel document)**

If you have more than one passport, choose the one you'll use to travel to Canada.

Most people will need a passport to travel to Canada. If you're approved to come here, you'll need to get one.

A travel document is an identity document issued by a government or international organization (like the United Nations). It has a photo and personal information, and let the holder travel between countries. If you have a passport, you don't need a travel document.

## Issue/expiry dates

You can find this information on the page in your passport that shows your photo and date of birth (also called the biodata page)

---

## National Identity Document

A national identity document is an identity card with a photo which is issued by a government or official authority, and can be used as identification inside the country that issued it. It may also be known as "ID," "ID card," "identity card," "citizen card" or "passport card."

## Document number

Enter your national identity document number exactly as shown on the identity document. Make sure there is no space between each number or letter.

---

## Education/Occupation Details

### Highest level of education

- a. **None:** No education.
- b. **Secondary or less:** High school diploma obtained after elementary school and before college, university, or other formal training.
- c. **Trade/apprenticeship certificate/diploma:** Diploma completed in a specific trade, such as carpentry or auto mechanics.
- d. **Non-university certificate/diploma:** Training in a profession that requires formal education but not at the university level (for example, dental technician or engineering technician).
- e. **Post-secondary – no degree:** Post-secondary studies at a college or university but no degree earned.
- f. **Bachelor's degree:** Academic degree awarded by a college or university to those who have completed an undergraduate curriculum. Also called a baccalaureate. Examples include a

Bachelor of Arts, Science or Education.

- g. **Post graduate – no degree:** Post-graduate studies at a college or university but no degree earned (Master or PhD).
- h. **Master’s degree:** Academic degree awarded by a graduate school of a college or university. You must have completed a Bachelor’s degree before you can earn a Master’s degree.
- i. **Doctorate – PhD:** Highest university degree, usually based on at least 3 years of graduate studies and a thesis. Normally, you must have completed a Master’s degree before you can earn a PhD.

### **Current occupation**

If you don’t work, enter “not employed.”

### **Intended occupation**

If you aren’t planning to work in Canada (for example, if you’re retired), enter “none.”

---

### **Language Details**

#### **Native language/mother tongue**

This is the language that you learned at home during your childhood and that you still understand. If your native language is not in this list, choose “Other.”

 **Note:** If you are a parent of a child to be adopted in Canada whose details you don’t know yet,

choose the native language of the country where you plan to adopt a child.

## Test from a designated testing agency to assess English or French

Approved testing agencies include:

- IELTS
  - CELPIP
  - TEF
  - TCF
- 

## Dependant's Personal Details

Select the box to tell us if your dependant will accompany you to Canada.

If you answered “**No**,” explain why your dependant is non-accompanying.

---

## Dependant's relationship to the principal applicant

Select your dependant's relationship to you, the principal applicant:

- Adopted Child
- Child
- Common-Law Partner
- Grandchild



- Other
  - Spouse
  - Step-Child
  - Step-Grandchild
- 

## Dependant type

### Type A

The dependant is **under** the age of 22 and single (not married and not in a common-law relationship).

### **Type B (Important: This dependant type applies only if your child's age was locked in before August 1, 2014)**

The dependant has been continuously enrolled in and in attendance as a full-time student at a post-secondary institution accredited by the relevant government authority and has depended substantially on the financial support of a parent since before the age of 22.

### Type C

The dependant is 22 years of age or older, has depended substantially on the financial support of a parent since before the age of 22, and is unable to provide for themselves because of a medical condition.

**Not sure which type of dependant your child is? Check if your child qualifies as a dependant by answering a few questions.**

---

## Family name

Family name is also known as **last name** or **surname**.

**i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet (and you're filling this form out on their behalf), enter your family name(s).

---

## Given name

Given names are also known as **first name** and **middle name**. Do not use initials.

**i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet (and you're filling this form out on their behalf), enter your family name(s). For given name(s) enter "Child" or leave the given name field blank.

---

## Physical characteristics - sex

If you choose "X" for gender, you need to complete the [Request for a Change of Sex or Gender Identifier \(PDF, 1.6 MB\)](#) form and send it with your application if

- your foreign travel document or passport does not have the X gender identifier (or an equivalent non-binary option)
- you have or have had a Canadian temporary resident document with a different gender identifier, including a
  - visa
  - electronic travel authorization
  - work permit or
  - study permit

You don't need any supporting documents.

**i** **Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select U – Unknown.

---

### Physical characteristics - Eye colour

If you are a parent of a child to be adopted in Canada whose details you don't know yet, select "Other."

---

### Birth information - Date of birth

If you don't know your complete date of birth, enter 1901/01/01 to fill in the spaces for the unknown year, month or day. Include a letter of explanation.

## Birth information - Place of birth

As shown in your passport or your travel document.

- i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, indicate "Unknown" for the city or town and select the country where you plan to adopt a child.
- 

## Citizenship(s)

If you aren't a citizen of any country, choose "stateless."

If you are a citizen of more than one country, choose your other country of citizenship in the second field.

- i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select the country where you intend to adopt a child.
- 

## Current country of residence

You must be in this country legally.

**For refugee claimants in Canada only:** select **Canada** whether you have been lawfully admitted or not.

---

## If you've lost your status

- for “Status,” choose “Other”
  - in the details field, enter “Out of status, requires restoration”
  - leave the “From” and “To” fields blank
- 

**i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select the country where you plan to adopt a child and “Citizen” as the immigration status in that country.

---

## Previous countries of residence

This means you lived in the country for 6 months total, not just in a row.

If you chose “Other” as a status, try to provide as much detail and an explanation as to why you are out of status.

---

## Marital and relationship status

**You're single if** you've never been married and are not in a common-law relationship.

**You're married if** you and your spouse have had a ceremony that legally binds you to each other.

Your marriage must be legally recognized in the country where it was performed and in Canada.

**You're common-law** if you've lived continuously with your partner in a marital-type relationship for 1 year or more.

**You're divorced** if you are officially separated and have legally ended your marriage.

**You're legally separated** if you're married but no longer living with your spouse.

**You're widowed** if your spouse has died and you have not re-married or entered into a common-law relationship.

**An annulled marriage** has been legally declared as not valid. An annulment can also be a declaration by the Catholic Church that the marriage was not binding.

- Family name is also known as **last name** or **surname**.
- Given names are also known as **first name** and **middle name**. Do not use initials.
- If you're in a common-law relationship, enter the date (year, month and day) you began living together.
- If you're legally separated or divorced, enter the date you were no longer living together.

**i Note:** If you are a parent of a child to be adopted in Canada whose details you don't know yet, select "Single."

---

## Passport

**Passport/travel document number (exactly as shown on your passport or travel document)**

If you have more than one passport, choose the one you'll use to travel to Canada.

Most people will need a passport to travel to Canada. If you're approved to come here, you'll need to get one.

A travel document is an identity document issued by a government or international organization (like the United Nations). It has a photo and personal information, and let the holder travel between countries. If you have a passport, you don't need a travel document.

### **Issue/expiry dates**

You can find this information on the page in your passport that shows your photo and date of birth (also called the biodata page)

---

### **National Identity Document**

A national identity document is an identity card with a photo which is issued by a government or official authority, and can be used as identification inside the country that issued it. It may also be known as "ID," "ID card," "identity card," "citizen card" or "passport card."

### **Document number**

Enter their national identity document number exactly as shown on the document. Make sure there is no space between each number or letter.

---

### **Education/Occupation Details**

## Highest level of education

- a. **None:** No education.
- b. **Secondary or less:** High school diploma obtained after elementary school and before college, university, or other formal training.
- c. **Trade/apprenticeship certificate/diploma:** Diploma completed in a specific trade, such as carpentry or auto mechanics.
- d. **Non-university certificate/diploma:** Training in a profession that requires formal education but not at the university level (for example, dental technician or engineering technician).
- e. **Post-secondary – no degree:** Post-secondary studies at a college or university but no degree earned.
- f. **Bachelor’s degree:** Academic degree awarded by a college or university to those who have completed an undergraduate curriculum. Also called a baccalaureate. Examples include a Bachelor of Arts, Science or Education.
- g. **Post graduate – no degree:** Post-graduate studies at a college or university but no degree earned (Master or PhD).
- h. **Master’s degree:** Academic degree awarded by a graduate school of a college or university. You must have completed a Bachelor’s degree before you can earn a Master’s degree.
- i. **Doctorate – PhD:** Highest university degree, usually based on at least 3 years of graduate studies and a thesis. Normally, you must have completed a Master’s degree before you can earn a PhD.

## Current occupation



If your dependant doesn't work, enter "not employed."

## **Intended occupation**

If your dependant isn't planning to work in Canada (for example, if they are younger than working age), enter "none."

---

## **Language Details**

### **Native language/mother tongue**

This is the language that they learned at home during their childhood and they still understand. If their native language does not appear in this list, select "Other."

### **Test from a designated testing agency to assess English or French**

Approved testing agencies include:

- IELTS
  - CELPIP
  - TEF
  - TCF
- 

## **Consent and Declaration of Applicant**

1. Follow the instructions at the bottom of the online application to view the declaration.
2. Read all of the statements in all sections carefully and

- a. check the yes/no buttons to show if you agree that the information in this application about your intended occupation, education and work experience may be shared with prospective employers to help them hire workers
- b. type your name in the blue field

By typing your name, you're signing the application electronically. By doing so, you certify that you fully understand the questions asked, and the information you provided is complete, truthful, and correct. You can't submit your application online unless you sign it.

## Schedule A – Background/Declaration (IMM 5669)

**For refugee claimants in Canada:** Only family members included in your application for refugee protection who are with you in Canada must be included using this form.

---

### Personal details

#### Family and given names

Family name is also known as **last name** or **surname**.

Given names are also known as **first name** and **middle name**. Do not use initials.

Enter your names exactly as they appear on your passport, travel document or identity document.

---

### Questionnaire

If you answered **“Yes”** to one or more of these questions, you must enter an explanation in the details field.

---

## Education

If you didn't earn a diploma, leave the “Type of certificate or diploma issued” field blank.

---

## Personal history

 **Important: DO NOT leave any gaps in time.**

If you don't account for all time periods, it may delay the processing of your application.

### Personal history - Activity

Examples of activity types

- employment (please specify)
- unemployed
- educational activity

### Personal history - Status in country or territory

Examples of status

- work visa

- citizen
- study visa
- visitor visa

**Exception:** If you have not worked in the past 10 years (for example, you're retired), you must provide details of your personal history since the age of 18. The resume or Curriculum Vitae (CV) that you provide with your application will help verify the information in this question.

---

## Membership and association with organizations

### Examples of organizations

- political organizations
- social organizations
- youth or student organizations
- trade unions
- professional associations

Don't use abbreviations.

---

## Government positions

### Examples of government positions

- civil servant
- judge

- police officer
- employee in a security organization

Don't use abbreviations.

---

## Military and paramilitary service

 **Important: DO NOT leave any gaps in time.**

If you don't account for all time periods, it may delay the processing of your application.

---

## Addresses

Write out addresses in full without using any abbreviations. Use the apartment or unit number, if this applies.

Example: 999 Family Street, Unit #3, Ottawa, Ontario, Canada, K3J 9T5

---

## Authority to disclose personal information

### Declaration of applicant

Read all of the statements in all sections carefully and type your full name into the blue field (this is your digital signature).

By signing, you certify that you fully understand the questions asked, and that the information you provided is complete, truthful, and correct.

## Additional Family Information (IMM 5406)

### Section A

#### Relationship - Applicant

##### Marital status

- If you're married and you were physically present at the marriage, choose "married – physically present" under "marital status"
- If you're married and you were **not** physically present at the marriage, choose "married – not physically present" under "marital status"

#### Relationship - Spouse, common-law partner or conjugal partner (if this applies)

- If you're married and your spouse was physically present at the marriage, choose "married – physically present" under "marital status"
- If you're married and your spouse was **not** physically present at the marriage, choose "married – not physically present" under "marital status"

### Section B

Include:

- married children,

- adopted children,
- children of your spouse(step-children) or common-law partner,
- any of your children who have been adopted by others,
- any of your children who are in the custody of an ex-spouse, former common-law partner or other guardian.

You must answer all questions. If any sections don't apply to you, enter "**Not Applicable**".

## Section C

Write personal details about your:

- brother(s),
- sister(s),
- half-brother(s) and half-sister(s),
- step-brother(s) and step-sister(s).

Read all of the statements in all sections carefully.

By clicking the "Complete and return to application" button, you certify that

- you fully understand the questions asked and
  - the information you provided is complete, truthful, and correct
-

# Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM 5710)

## ▼ Who must fill out this application form?

This form must be completed by the principal applicant to apply for an occupation-restricted open work permit (OROWP) and by each family member at age of majority who wants to apply for an extension of their work permit or change conditions of their stay in Canada, including applying for an initial work permit.

## Completing the form



You must answer all the questions on this application form unless indicated otherwise.

Download and fill out the application form on a computer.

You also have the option of saving your form and completing it later.

**i Note:** Completing the form electronically is easier and reduces the risk of errors that can slow down the application process.

In order to help you fill out the application form, read and follow the steps below.



## Question 1

Type your Unique Client Identifier number (UCI).

**i** **Note:** The UCI or Client ID can be found on your study or work permit under the section “Country of Citizenship”.

## Question 2

From the list, select the language (English or French) in which you would like to receive your service.

## Question 3

Check the appropriate box or boxes to indicate if you are applying for:

- A work permit with the same employer
- An initial work permit or a work permit with a new employer
- Restoration of your status as a worker
- An initial or an extension of a temporary resident permit

---

## Personal details

### Question 1

Full name

Type your **family name (surname)** as it appears on your passport or travel document (even if the name is misspelled). Do not use initials.

**i Note:** If you do not have a family name on your passport or travel document, enter all your given names here and leave the given name field blank.

Type all of your **given names (first, second, or more)** as they appear on your passport or travel document (even if the name is misspelled). Do not use initials.

**i Note:** If you do not have a given name on your passport or travel document, leave this field blank. **Do not enter** “\*”, “Not applicable” or “NA”.

## Question 2

### Nicknames / Alias

Check the box to indicate if you ever used any other name. This could include your birth name, maiden name, married name, nickname, etc.

If you checked “**Yes**”, type any other **family name** that you have ever used.

If you checked “**Yes**”, type any other **given name (first, second, or more)** that you have ever used.

## Question 3

From the list, select your gender (**F**-Female, **M**-Male or **X**-Another gender).

**i Note:** If the gender identifier chosen is F or M, it must match the sex that appears on the passport or travel document you provide with your application. If the gender identifier chosen is X, it should match an equivalent non-binary option.

#### **Question 4**

Indicate your date of birth. If your complete date of birth is unknown, please use “\*” (star sign/asterisk) to fill in the spaces for the year, month or day, where applicable.

#### **Question 5**

Type your city or town of birth.

From the list, select your country of birth.

#### **Question 6**

From the list, select your country of citizenship. To be a citizen of a country means that you were either born in that country (in most cases) or have been granted citizenship by that country. If you have dual citizenship, select the country that issued the passport you will be using for this trip.

#### **Question 7**

From the list, select the appropriate information to indicate your immigration status in Canada:

- Citizen
- Permanent resident
- Visitor

- Worker
- Student
- Other
- Protected Person
- Refugee Claimant
- Foreign National

Other: This section must be completed if you selected “Other” as a status.

Provide the dates (From-To) to indicate how long you have had this status.

### **For out-of-status applicants:**

- Under “Status” select “Other”;
- Under “Other” type in “Out of status, requires restoration”;
- Leave the “From” and “To” boxes blank.

### **Question 8**

Check the box to indicate whether you have lived in any country other than your country of citizenship or your current country of residence for more than six (6) months in the past five (5) years.

If you checked “**Yes**”, from the list select the appropriate information to indicate the following:

- The name of the country you lived in,
- Your immigration status for the time you were in that country:
  - Citizen
  - Permanent resident
  - Visitor

- Worker
- Student
- Other
- Protected Person
- Refugee Claimant
- Foreign National
- Other: This section must be completed if you selected 'Other' as a status,
- The dates (From – To) you were living in that country.

## Question 9

1. From the list, choose your current marital status:

- **Annulled Marriage:** This is a marriage that is legally declared invalid. An annulment can also be a declaration by the Catholic Church that the marital union did not have a binding force.
- **Common-Law:** This means that you have lived continuously with your partner in a marital-type relationship for a minimum of one year.
- **Divorced:** This means that you are officially separated and have legally ended your marriage.
- **Legally Separated:** This means that you are married, but no longer living with your spouse.
- **Married:** This means that you and your spouse have had a ceremony that legally binds you to each other. Your marriage must be legally recognized in the country where it was performed and in Canada.
- **Single:** This means that you have never been married and are not in a common-law relationship.

- **Widowed:** This means that your spouse has died and that you have not re-married or entered into a common-law relationship.
2. Enter the date (year, month and day) you were married or you entered into your current common-law relationship.
  3. Type the family names and given names of your current spouse or common-law partner.
  4. Check “**Yes**” or “**No**” to indicate if your spouse or common-law partner is a Canadian citizen or a permanent resident.

**i** **Note:** If you are in a common-law union, you **must** also complete the *Statutory Declaration of Common-law Union* (IMM 5409) form and include it with your application. If you are married, you **must** provide a photocopy of your Marriage license or certificate with your application.

## Question 10

Check the box to indicate whether you have previously been married or in a common-law relationship. If you checked “**Yes**”, provide the:

- Family name(s),
- Given names,
- Type of relationship:
  - Common-law, **or**
  - Married.
- Dates (From-To) for which you were in the relationship with your previous spouse or common-law partner,
- Date of birth

## Language

### Question 1

a. From the list, select your first (native) language. This is the language that you learned at home during your childhood and which you still understand.

 **Note:** If your native language does not appear in this list, select “other”.

b. If your native language is not English or French, write which one you use mostly:

- English
- French
- Neither

### Question 2

From the list, select whether you are able to communicate in English, French or both:

- English
- French
- Both
- Neither

### Question 3

Check **Yes** or **No** to indicate if you have taken a test from a designated testing agency to assess your proficiency in English or French.

## Passport

### Question 1

Type your valid passport or travel document number exactly as indicated on your document. Make sure there is no space between each number or letter.

### Question 2

From the list, select the name of the country or territory that issued your passport or travel document.

### Question 3

Enter the date your passport or travel document was issued.

### Question 4

Enter the date your passport or travel document will expire.

### Question 5

For this trip – Check **Yes** or **No** to tell us if you are using a passport issued by the Ministry of Foreign Affairs in Taiwan that shows your personal identification number.

### Question 6

For this trip – Check **Yes** or **No** to tell us if you are using a National Israeli passport.

## National Identity Document



**Question 1**

Check **Yes** or **No** to tell us if you have a national identity document.

**Question 2**

Enter your national identity document number exactly as shown on the document.

**Question 3**

From the list, select the name of the country or territory that issued your national identity document.

**Question 4**

Enter the date your national identity document was issued.

**Question 5**

Enter the date your national identity document will expire.

**US PR Card:****Question 1**

Check **Yes** or **No** to tell us if you are a lawful Permanent Resident of the United States with a valid alien registration card (green card).

**Question 2**

Enter your valid alien registration card (green card) document number exactly as shown on the document.

## Question 3

Enter when your alien registration card (green card) document will expire.

---

## Contact information

### Question 1

Indicate your current mailing address (where information should be mailed) by typing the following information:

- Post Office Box (P.O. Box) number, if applicable. If you do not indicate post office box number, the Street number must be provided.
- Apartment (Apt.) or Unit, if applicable
- Street number (No.), if applicable. This must be provided if you did not type in a P.O. Box number
- Street name, if applicable. **Do not** abbreviate words (Street, Avenue, Boulevard, Drive, etc.) except for directions (NW, SE, W, etc.).
- City or Town
- Province
- Postal code

 **Note:** All correspondence will go to this address unless you indicate your e-mail address.

If you wish to have a representative who can conduct business on your behalf, you **must** provide their email and mailing address in this section **and** on the *Use of a Representative* (IMM 5476) form.

## Question 2

Check the box to indicate whether your residential address (where you live) is the same as your mailing address. If "**No**", type the following information:

- Apartment (Apt.) or Unit, if applicable
- Street Number (No.)
- Street Name
- City or Town
- Country
- Province
- Postal Code

## Question 3

Check the appropriate box to indicate if the telephone number is from Canada/the United States (US) or Other (any other country).

From the list, select the type of telephone:

- Residence (home)
- Cellular (cell/mobile)
- Business (work)

Type your telephone number including the country code, area/regional codes, etc.

If you have an extension number, write it after your phone number under "Ext."

## Question 4

Check the appropriate box to indicate if your additional telephone number is from Canada/the United States or Other (any other country).

From the list, select the type of telephone:

- Residence (home)
- Cellular (cell/mobile)
- Business (work)

Type your telephone number including the country code, area/regional codes, etc.

If you have an extension number, write it after your phone number under “Ext.”

### Question 5

Check the appropriate box to indicate if the facsimile (fax) number is from Canada and United States or Other (any other country).

If applicable, type your facsimile (fax) number, including country code, area/regional codes, etc.

### Question 6

If applicable, type your e-mail address using a format similar to the following:

name@provider.net

**i Note:** Please ensure this email address is checked regularly. Any emails sent to you by us will end in “@cic.gc.ca”, or “@canada.ca”, or “@international.gc.ca”. Please add these to your “safe senders” list in your email program and check the junk mail folder in case important emails get filtered. If we are advised that the email address you provided is not

functional or no longer exists, we will communicate with you by mail. By indicating your e-mail address, you are hereby authorizing transmission of correspondence including file and personal information to be sent electronically to you at the address provided.

---

## Coming into Canada

### Question 1

Provide the date and the place where you first entered in Canada

### Question 2

1. Indicate the purpose of your original visit:

- Business
- Tourism
- Study
- Work
- Other (medical visit, transit, etc.)
- Family Visit

2. If you choose "Other" in question 1a), provide details.

### Question 3

Provide the date and the place of your recent entry to Canada

### Question 4

Provide the document number of your most recent Visitor Record, study or work permit.

---

## Details of intended work in Canada

### Question 1

Choose “Open Work Permit”. No information is required for questions: 2, 3, 4, 6, 7, 8.

### Question 5

Provide the dates of your expected employment in the format provided (From – To).

 **Note:** A work permit cannot be issued for a duration longer than the passport

---

## Education

Check the box to indicate if you have any post-secondary education (including university, college or apprenticeship training).

The following table provides examples of post-secondary education:

### Trade / Apprenticeship

Training completed in a specific trade, such as carpentry or auto mechanics.

### Non-university certificate / diploma

Training in a profession that requires formal education but not at the university level (for example, dental technician or engineering technician).

### **Bachelor's degree**

Academic degree awarded by a college or university to those who completed an undergraduate curriculum; also called a baccalaureate. Examples include a Bachelor of Arts, Science or Education.

### **Master's degree**

Academic degree awarded by a graduate school of a college or university. You must have completed a Bachelor's degree before a Master's degree can be earned.

### **PhD**

Highest university degree, usually based on at least three years of graduate studies and a thesis. Normally, you must have completed a Master's degree before a PhD can be earned.

If you checked "**Yes**", provide full details of your highest level of post-secondary education:

- Enter the dates (year and month) you attended the institution,
- Field(s) of study (mechanics, social sciences, medicine, etc.),
- School or Facility name,
- City or Town,
- From the list, select the country, **and**
- Province or State.

## Employment (Work/Occupation)

For co-op and post-graduation work permit applicants: information in this section are not required.

Provide the following information about your employment for the last 10 years. If you are retired, provide the 10 years before your retirement.

### Question 1

#### Current Activity / Occupation

Provide details about your **current Activity / Occupation**:

- Enter the dates (year and month) you have been working at your occupation,
- The activity/occupation or a brief description of your position. If you do not work, describe what you are currently doing (retired, not working, going to school, etc.),
- Indicate the name of the company or employer or facility where you work,
- City or Town,
- Country,
- Province/State, if applicable.

### Question 2

#### Previous Activity / Occupation

Provide details of your **previous Activity / Occupation** for the past 10 years. If you are retired, provide the 10 years before your retirement:



**i** **Note:** If you need more space, print out an additional page of the form, complete this section and submit it with your application.

## Background information

**All questions in this section must be answered or the application will be considered incomplete and will be returned.**

### Question 1

Check the box to indicate if:

- a. you or any of your family members have ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis within the past two years.
- b. you have any physical or mental disorder that would require social or health services other than medication during your stay in Canada.
- c. If you checked “**Yes**” to any of the above questions, provide details and the name of the family member, if applicable.

### Question 2

Check the box to indicate if you have ever:

- a. remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?

- b. been refused a visa or permit, denied entry or ordered to leave Canada or any other country.
- c. applied previously to enter or remain in Canada.
- d. If you checked **“Yes”** to one of the above questions, provide details.

### Question 3

- a. Check the box to indicate if you have ever:
  - a. committed,
  - b. been arrested for, **or**
  - c. been charged with or convicted of any criminal offence in any country.
- b. If you checked **“Yes,”** provide details.

### Question 4

- a. Check the box to indicate if you have ever served in any military, militia, civil defence unit, or serve in a security organization or police force (including non-obligatory national service, reserve or voluntary units).
- b. If you checked **“Yes,”** provide your dates of service and the countries where you served.

### Question 5

Check **“Yes”** or **“No”** to indicate if you have ever been a member or associated with any political party, or other group or organization which has engaged in or advocated violence as means to achieving a political or religious objective, or which has been associated with criminal activity at any time.

### Question 6

Check **“Yes”** or **“No”** to indicate if you have ever witnessed or participated in the ill treatment of prisoners or civilians, looting or desecration of religious buildings.

---

### To complete your form:

1. Once the application is completed, click on the “Validate” button located at the top or bottom of the form. This will generate a **barcode page** (page 5 of 5) - see image below. If this application form is completed on a computer and printed, you must place the barcode page on the top of your application (or if applying as a group, each individual application package).



**i Note:** This barcode page will not appear if you fill out your application by hand.

2. If you are **18 years of age or older**, you must sign and date in the boxes provided at the bottom of the page.

If you are **less than 18 years** of age, your form must be signed by one of your parents or a legal guardian.



**Note:** By signing, you certify that you fully understand the questions asked, and that the information you have provided is complete, accurate, and factual. If you do not sign and date the application form, it will be returned to you.

## **Schedule 19 A – Home Child Care Provider and Home Support Worker (Language and Education) (IMM 5982)**

**This form must be completed by you, as the principal applicant.**

### **Question 1**

Select the box to tell us which pilot you are applying for

### **Question 2**

Write your full name (family name / given name(s)) as shown on your passport or official documents.

### **Question 3**

Write your Unique Client Identification (UCI) – if you have one

### **Question 4**

Write your date of birth

### **Question 5**

### **LANGUAGE:**

- a. Select the box to tell us your first language in Canada.
- b. Select the box to tell us if you have taken a test **designated by IRCC** to assess your language proficiency.
  - If you select “YES”, provide us with a copy of the language test results (speaking, listening, and writing).

## Question 6

### **CANADIAN EDUCATION:**

Select the box to tell us if you have 1 year post-secondary education (or higher).

If you select “YES”, provide us with a copy of your completed Canadian post-secondary educational credential.


If you select “NO”, you have 2 options:

- Select “YES” if you have an ECA report and provide us a copy.
- Select “NO” if you do not have an ECA report.

## **Offer of Employment Form – Home Child Care Provider and Home Support Worker Pilots (IMM 5983)**

**The form is to be completed by:**

- **the employer, and**
- **the employee**

-  **Note:** Your employer must complete and sign this form and send you a copy to include with your application package. You must read and **sign the declaration** at the bottom of the form.

## Section 1: Hiring a Caregiver

### To be completed by the employer

Select which type of caregiver you are hiring:

- Home Child Care Provider – NOC 44100 (NOC 2021) or NOC 4411 (NOC 2016) (excluding foster parents)
- Home Support Worker – NOC 44101 (NOC 2021) or NOC 4412 (NOC 2016) (excluding housekeeping work)

### **National Occupational Classification 2021**

On November 16, 2022, we switched to the 2021 version of the National Occupational Classification (NOC).

If you submitted an application **before November 16, 2022**, your job offer or qualifying work experience will still be assessed as per the NOC 2016 requirements.

- Home child care provider – NOC 4411 was replaced with NOC 44100
- Home support worker – NOC 4412 was replaced with NOC 44101


### **Transition to NOC 2021**

If you are applying under NOC 2021 in the Gaining experience category, we will still accept NOC 2016 job offers during the transition period. Your job offer will be considered valid so long as it meets the listed eligibility criteria of the Home Child Care Provider Pilot or Home Support Worker Pilot.

## Section 2: Employer Information

### To be completed by the employer

Write the information required in each field.

-  Annual Income disclosure on this form is **optional**. **If you do not provide it in this form, an officer may request it from you during processing.**

## Section 3: Employee Information

### To be completed by the employee

Write the information required in each field.

## Section 4: Residential Work Location

### To be completed by the employer

- Select “yes” or “no” to tell us if the employee will be working from your residence.
- If you select “no”, tell us the details of where the employee will work

## **Section 5: Duration of Contract**

### **To be completed by the employer**

- Tell us how long the contract is with the employee.
- Tell us the anticipated start date of the employee.

## **Section 6: Job Description**

### **To be completed by the employer**

- Tell us the employee's job title.
- List the daily duties and description of the employee's responsibilities as a caregiver.
- Tell us the employee's minimum experience or skill requirements.
- Tell us the details of the person(s) the employee agrees to provide services as a caregiver.

## **Section 7: Work Schedule and Wages**

### **To be completed by the employer**

Answer each question.

## **Section 8: Benefits**

### **To be completed by the employer**

Tell us which benefits you will provide the employee.

## **Section 9: Recruitment Fees**



The employer shall not recover from the employee, through payroll deductions or any other means, the fee they have paid to a third party recruiter or recruitment agency, or their authorized representative(s) for services related to hiring and retaining the employee.

If the third party recruiter or recruitment agency, or their authorized representative(s) charge the employee for any recruitment fee, the employer must reimburse the employee in full.

## **Section 10: Notice of Resignation**

### **To be agreed to by the employer and the employee**

If the employee wants to terminate the present contract, the employee agrees to give the employer a written notice in advance. Indicate the number of weeks you have agreed on.

The employer and the employee agree to abide by the provincial / territorial labour / employment standards on written notice of resignation.

We recommend that a copy of the relevant portions of provincial / territorial labour standard be attached as an appendix.

## **Section 11: Notice of Termination of Employment**

### **To be agreed to by the employer and the employee**

The employer must give written notice before terminating the contraction of the employee. The employer must indicate the number of week(s) in advance this notice will be given to the employee.

The employer and the employee agree to abide by the provincial / territorial labour / employment standards on written notice of resignation.

We recommend that a copy of the relevant portions of provincial / territorial labour standard be attached as an appendix.

## **Section 12: Declaration of Employer**

### **To be completed by the employer**

**You** must carefully read and add check marks on the form to declare that you agree to all statements.

## **Section 13: Consent of Employer**

### **To be completed by the employer**

Select “yes” or “no” if you consent to be contacted about your experience in the hiring of a caregiver under the Home Support Work Pilot or Home Child Care Provider Pilot.

## **Section 14: Signature of Employer**

### **To be completed by the employer**

- Print your surname and given name
- Include your signature and
- Date

## Section 15: Declaration of Employee

### To be completed by the employee

**You** must carefully read and add check marks on the form to declare that you agree to all statements.

## Section 16: Signature of Employee

### To be completed by the employee

- Print your surname and given name
- Include your signature and
- Date

---

## Use of a Representative (IMM 5476)

### Who may use this form?

Fill out this form **only** if you:

- are appointing a representative;
- need to update contact information for your previously appointed representative; **or**
- are cancelling a representative's appointment.

If you have dependent children aged 18 years or older, they must fill out their own copy of this form if a representative is also conducting business on their behalf.

## Who is a representative?

A **representative** is someone who:

- you have appointed by completing the IMM 5476 form;
- gives advice, consultation, or guidance to you at any stage of the application process; and
- has your consent to conduct business on your behalf with IRCC and the Canada Border Services Agency (CBSA).

You are not obliged to hire a representative. We treat everyone equally, whether they use the service of a representative or not.

For more information, see: [Use of a Representative](#).

## Notify IRCC about any changes

You must use this [Web form](#) to tell us if any information changes regarding the person you authorized to represent you on your application.

## Statutory Declaration of Common-Law Union (IMM 5409)

### Who must complete this form?

This form **must** be completed and signed with handwritten signatures.

### Submitting an application to sponsor a family member

- If the sponsor's common-law partner is a **co-signer** on the application to sponsor

- the sponsor and their common-law partner must complete this form.
- If the person being sponsored (the principal applicant) has a common-law partner
  - the person being sponsored and their common-law partner must complete this form.

## Question 1

Write the following information in the space provided:

- Country of current residence
- Province/state/territory of current residence
- Name of the declarant
- Name of the declarant's partner
- Name of city, town, village
- Name of county (if applicable)
- Name of province/state/territory
- Name of the country
- Number of continuous year(s) in a conjugal relationship
- Date of the relationship (from-to)

## Question 1A

Check the box to indicate if you have jointly signed a residential lease, mortgage or purchase agreement relating to a residence in which you both live.

## Question 1B

Check the box to indicate if you jointly own property other than your residence.

**Question 1C**

Check the box to indicate if you have a joint bank, trust credit union or charge card accounts.

**Question 1D**

Check the box to indicate if you have declared your common-law union under the *Canadian Income Tax Act* (T-1 “General individual income Tax Return”).

**Question 2**

Check the box to indicate if you have life insurance on yourself which names your common-law partner as a beneficiary.

**Question 3**

Check the box to indicate if your common-law partner has life insurance on themselves which names you as a beneficiary.

**Question 4**

If you answered “**NO**” to questions **1** to **3**, indicate other documentary evidence you have that would indicate your relationship as common-law partners.

**Question 5****SOLEMN DECLARATION**

Write the following information in the space provided:

- Name of the declarant
- Name of the declarant’s partner

- Name of the city, town, village
  - Name of the county
  - Name of the province/state/territory
  - Name of the country
  - Date (day, month, year)
  - Signature of the declarant
  - Signature of the declarant's partner
  - Name of the person who administered the declaration
  - Select the person's title from the choices provided
  - Signature of the person who administered the declaration
- 

## Step 4. Pay the Fees

### Calculating your fees

Use the [online tool](#) to calculate the total amount of fees to be paid. The **processing fee**, **work permit fee** and **open work permit holder fee** **must** be included with your application.

- i Note:** You will need to pay all of the temporary resident fees (work permits and study permits) separately from the permanent resident fees. You must include both fee receipts with your application.
-

## How to pay the fees for your application

To pay your fees for your application you'll need:

- a valid email address;
- a credit card, Debit MasterCard® or Visa® Debit card.

Visit the links below and follow these instructions to pay. You will have to pay your permanent residence fees separate from your temporary residence fees:

- Go to [Online Payment - Caregivers](#).
- Pay your family's permanent residence and biometrics fees
  - **At the end**, click on the "Save" button to save a PDF copy of the IRCC official receipt.
- Go to [Online Payment - Temporary residence](#).
- Pay your family's temporary residence fees
  - **At the end**, click on the "Save" button to save a PDF copy of the IRCC official receipt.
- **Upload a copy** of both receipts (permanent residence and temporary residence) to your online application when asked.
  - Keep a copy of both receipts for your records.

 **Do not exit without saving the receipts! These receipts are your proof of payment!**

### Incorrect fee payment

Incorrect fee payments may delay processing.

### *Payment issue – No fee included*



We will return your application.

**Note:** We will start processing of your application after you return your application with the fees.

### ***Payment issue – Not enough fees included***

We will return your application and tell you of how much to pay.

**Note:** We will start processing your application once you return your application with the correct fees.

### ***Payment issue – Overpayment***

We will:

- start processing your application, and
- send you a refund.

**Note:** You do not have to ask for a refund, it will be done automatically.

### ***Payment issue – required biometric fee not included***

We will:

- tell you the fee amount and how to pay it.

**Note:** We will continue processing of your application after you send the missing fees.


---

## Step 5. Submit the Application

To help make sure your application can be processed as quickly as possible:

- answer all questions
- electronically sign your application (type your full name exactly as shown on your passport)
- include your processing fee receipts (for both permanent residence and temporary residence)
- upload all supporting documents
- upload your temporary residence application(s):
  - upload your work permit form under **Upload required supporting documentation**
  - choose **Other** as the document type
  - follow the same steps if you need to submit work or study permit forms for your family as well

Make sure you use the [Document Checklist – Home Child Care Provider or Home Support Worker \[IMM 5981\] \(PDF, 3.39 MB\)](#) to ensure you provided everything, and include the checklist with your application.

 You should save a copy of all information you want to keep for your records, as you will no longer have access to view your application in the portal after you submit it.

After you've prepared your application, you can submit it in the [Permanent Residence Portal](#) .

---

## What Happens Next

### Confirmation of submission

Once you have submitted your application in the portal, you will receive an automated email message to let you know we received it.

### Completeness check

We will check your application to determine that all required application forms have been properly completed and submitted, the application processing fee has been paid, and that all requested supporting documentation has been provided.

If your application package does not meet these requirements, we will return it to you. No file will be created or record kept until a complete application has been submitted.

### Acknowledgment of receipt

If your application is complete, we will begin to process it. You will be sent a letter that:

- notifies you of this fact and provides you with your file number;
- sets out some basic instructions for contacting us;
- gives you a brief outline of future processing steps.

## Processing

### Review for decision

Your application will undergo a detailed review by an officer. The officer will consider all the information and documentation you have provided, and will assess it against current selection criteria and admissibility requirements.

---

### Submit proof of qualifying Canadian work experience

Don't forget to submit Schedule 19b and proof of your qualifying work experience, once you have acquired at least 24 months of qualifying Canadian work experience. **Do not** send your proof of work experience before you have the **full** 24 months. If you do, **your application could be refused**.

---

### Schedule 19 B – Home Child Care Provider and Home Support Worker (Work Experience) (IMM 5910)

**This form must be completed by you, as the principal applicant.**

#### Question 1

Select the box to tell us which pilot you are applying for

#### Question 2

Write your full name (family name / given name(s)) as shown on your passport or official documents.

#### Question 3

Write your Unique Client Identification (UCI) – if you have one

#### **Question 4**

Write your date of birth

#### **Question 5**

Select the box to tell us if you have worked in Canada on a full time basis for at least 2 years within the last 3 years in one of the eligible NOC.

- Full time basis means – at least 30 hours / week

If you select “YES”, show us the evidence of your work experience.

#### **Question 6**

Write your work experience within the last 3 years. Start with your most current occupation.


For each occupation, you have to include:

- the dates of your employment
  - your occupation title
  - the name of your employer
  - a description of your main duties
  - your weekly working hours
-

## How long can I stay in Canada while waiting for permanent residence?

You can stay in Canada while waiting for your permanent residence as long as you maintain legal status. Temporary resident status is valid for a specific period of time and you must ensure that your status as a temporary resident remains valid while you are in Canada.

Find out if you need to renew your current work permit.

 **Important:** If you have **visitor status** in Canada and are **not eligible** to apply for a work permit from inside Canada, you can't use this package. You must follow the instructions in our guide for applications from outside Canada instead. It contains information specific to your situation.

---

## Leaving Canada

If you go on a vacation outside of Canada, you are not automatically deemed ineligible for permanent residence under the Home Child Care Provider Pilot or Home Support Worker Pilot. However, it is important to note that if you leave Canada while your application is being processed, we cannot guarantee that you will be allowed to re-enter. Each time you re-enter Canada you will need to be re-assessed and meet all eligibility criteria for entering the country.

---

## Updating your contact information

During the application process, you must advise us of any change of address or telephone number by:

- using the [Change My Address](#) tool; **or**
  - submitting a [Web form](#) with your new contact information
- 

## In Canada and the United States

You may also [Contact Us](#) or go online to see the current status of your application:

1. Click on [Check application status](#), and
2. Follow the instructions provided.

For details about how to remove your application status information from the Internet, visit the [“Frequently Asked Questions”](#) (FAQ) section.

## If you are outside Canada and the United States:

Contact the [Canadian embassy, high commission or consulate](#) responsible for your region.

---

## Protecting your information

Your personal information is:

- available to IRCC and the Canada Border Services Agency (CBSA) employees who need to see it to provide the services to you, **and**
- not disclosed to other organizations except as permitted under the provisions of the *Privacy Act* **or** the *Citizenship Regulations*.

 For more information about the protection of your data, visit the [Help Centre](#).

---

## Need help?

If you need help, you can find answers to your questions by visiting the [Help Centre](#).

---

# Appendix A - Photo Specifications

## Photograph specifications

### Notes to the applicant

#### Take this information with you to the photographer

- Photos may be in colour or in black and white.
- Photos must be original and **not altered in any way** or taken from an existing photo.
- Photos must reflect your current appearance (taken within the past six (6) months).



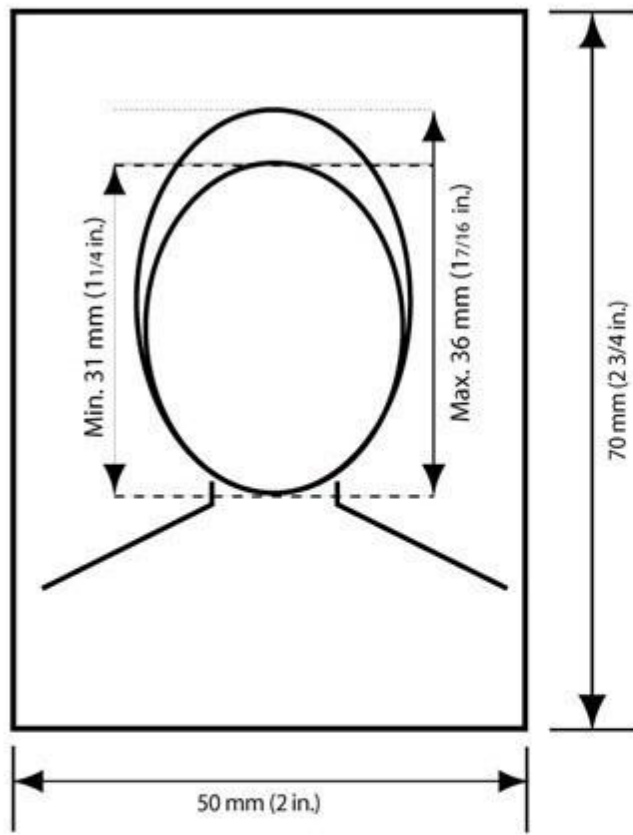
## Applying online

- You need one (1) photo.
- Follow the instructions in the online application to scan and upload **both sides** of your photo to your application.

## Notes to the photographer

### The photo must be:

- taken by a commercial photographer;
- 50 mm x 70 mm (2 inches wide x 2 3/4 inches long) and sized so the height of the face measures between 31 mm and 36 mm (1 1/4 inches and 1 7/16 inches) from chin to crown of head (natural top of head);
- clear, sharp and in focus;
- taken with a neutral facial expression (**eyes open and clearly visible, mouth closed, no smiling**);
- taken with uniform lighting and **not show** shadows, glare or flash reflections;
- taken straight on, with face and shoulders **centred** and squared to the camera (i.e. the photos must show the full front view of the person's head and shoulders, showing the full face centered in the middle of the photo);
- taken in front of a plain white background with a clear difference between the person's face and the background. Photos must reflect and represent natural skin tones and not be altered.



Front



Back

**Not actual size. Refer to measurements above.**

**The back of the photo must include:**

- the name and date of birth of the person in the photo
- the name and complete address of the photography studio

- the date the photo was taken;

The photographer may use a stamp or handwrite this information. Stick-on labels are not accepted.

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## Appendix B - ECA Report Assessment Outcomes

Verify that the outcome noted on your Education Credential Assessment (ECA) report (from an IRCC designated organization) corresponds to the equivalent of a **completed** Canadian educational credential of at least one year of post-secondary studies (or higher) on this list.

### One-year post-secondary credential:

- College Certificate
- Completion of College-level certificate
- University Certificate
- University Diploma
- One-year certificate in [name of discipline]
- Post-secondary certificate with a focus in [area of concentration] <sup>1</sup>
- One-year Post-secondary certificate with a focus in [area of concentration] <sup>1</sup>
- One-year certificate <sup>1</sup>

### Two-year post-secondary credential:

- College Diploma

- College Diploma (two years)
- Diploma (two years)
- Two-year diploma <sup>1</sup>
- Two-year diploma in [name of discipline]
- Secondary school diploma and diploma (two years)
- Associate Degree
- Associate of [Arts/Science] degree
- Post-secondary Diploma with a focus in [area of concentration] <sup>1</sup>
- Two-year post-secondary Diploma with a focus in [area of concentration] <sup>1</sup>
- Two-year associate degree <sup>1</sup>

### **Three-year or longer post-secondary credential:**

- College Diploma (three years)
- Diploma (three years)
- Three-year diploma in [name of discipline]
- Three-year advanced diploma <sup>1</sup>
- Bachelor's Degree
- Applied Bachelor's Degree
- Bachelor's degree (three years)
- Three-year Bachelor's degree, specializing in [name of discipline]
- Three-year Bachelor degree <sup>1</sup>
- Bachelor's degree (four years)

- Four-year Bachelor's degree, specializing in [name of discipline]
- Four-year Bachelor degree <sup>1</sup>
- Three-year post-secondary Diploma with a focus in [area of concentration] <sup>1</sup>
- Bachelor's degree with a focus in [area of concentration] <sup>1</sup>
- Applied Bachelor's degree with a focus in [area of concentration] <sup>1</sup>
- Bachelor of Technology degree with a focus in [area of concentration] <sup>1</sup>
- Three-year Bachelor's degree with a focus in [area of concentration] <sup>1</sup>
- Four-year Bachelor's degree with a focus in [area of concentration] <sup>1</sup>

### **Post-Bachelor or Post-Graduate credential:**

- Post-Bachelor's Certificate
- Post-undergraduate certificate <sup>1</sup>
- Post-Bachelor's Diploma
- Post-undergraduate diploma <sup>1</sup>
- Graduate Certificate
- Graduate Certificate with a focus in [area of concentration] <sup>1</sup>
- Postgraduate Certificate
- Postgraduate Diploma
- Graduate Diploma with a focus in [area of concentration] <sup>1</sup>
- Graduate Diploma <sup>1</sup>
- Two-year Postgraduate Diploma, specializing in [name of discipline]
- Two-year Bachelor's degree with a focus in [area of concentration] <sup>1</sup>

- One-year Postgraduate Certificate in [name of discipline]
- One-year of graduate study with a focus in [area of concentration] <sup>1</sup>
- Study Toward a Master's Degree

## University-level credential at the Master's level:

- Master's Degree
- Master's Degree (Taught)
- Master of [name of discipline]
- Master's degree, specializing in [name of discipline]
- Master's degree with a focus in [area of concentration] <sup>1</sup>
- One-year Master's degree with a focus in [area of concentration] <sup>1</sup>
- Two-year Master's degree with a focus in [area of concentration] <sup>1</sup>
- Master of Business Administration <sup>1</sup>
- One-year Master of Business Administration degree <sup>1</sup>
- One-year Master degree <sup>1</sup>
- Master degree <sup>1</sup>

## Doctoral level credential:

- Earned Doctorate Degree
- Earned Doctorate (Ph.D.)
- Professional Doctorate Degree
- Doctor of [name of discipline, such as Business Administration, Law, Psychology]

- Doctor of Philosophy (PhD) degree with a focus in [area of concentration] <sup>1</sup>
- Doctorate (Ph.D.) <sup>1</sup>

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## Footnotes

- <sup>1</sup> Please note that this equivalency assessment outcome applies to reports issued by either the International Credential Evaluation Service (ICES), British Columbia Institute of Technology or the International Qualifications Assessment Service (IQAS), Government of Alberta. These designated organizations indicate outcomes in English only.
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# Appendix C - Maintaining your status and eligibility for a bridging open work permit in Canada

## Status while in Canada

If you apply under the Home Child Care Provider or the Home Support Worker pilots under the Gaining experience category (with less than 24 months of qualifying Canadian work experience at the time of application), you will be issued an occupation-restricted open work permit valid for 36 months that will give you temporary resident status in Canada. You may be eligible to apply for a bridging open work permit after you completed your 24 months of qualifying Canadian work experience within 36 months.

**You and your family members in Canada must maintain temporary resident status as a worker, student or visitor while your application for permanent residence is in process.**

**It is illegal to work in Canada without a valid work permit or authorization to work without a work permit.**


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## **What is a bridging open work permit and am I eligible to apply for one?**

A bridging open work permit allows you to work for any employer for the length of time specified on the work permit.

After you give us proof you've gained at least 24 months of eligible Canadian experience, we'll assess it and send you a letter to let you know if you're eligible. If you are eligible, you can then apply for a bridging open work permit.

You can [apply for a bridging open work permit online](#). Make sure to include your permanent residence application number within the bridging open work permit application.

** Note:** You must pay the work permit fee of \$155 and the open work permit holder fee of \$100.

To be eligible for a bridging open work permit, you must:

- be in Canada and intend to reside in a province or territory other than Quebec; AND
- at the time of application,



- be authorized to work in Canada on a work permit; or,
- have maintained status, if you have applied for a renewal of your work permit; or,
- be eligible for restoration of status as a worker
- be the **principal applicant** on an application for permanent residence (APR) under the Home Child Care Provider Pilot or Home Support Worker Pilot and have received a positive eligibility decision on that application; AND
- have submitted evidence of the 24 months of eligible Canadian work experience to finalize your APR **and** it has been assessed by a PR officer that you meet the requirement.

Your spouse and/or dependants (at age of majority) who are **already in Canada** who either:

- have status,
- have maintained status, or
- are eligible for restoration of status

are also eligible to apply for an open work permit once you meet the above criteria.

## How-to video



Save Time: Send a Complete Application

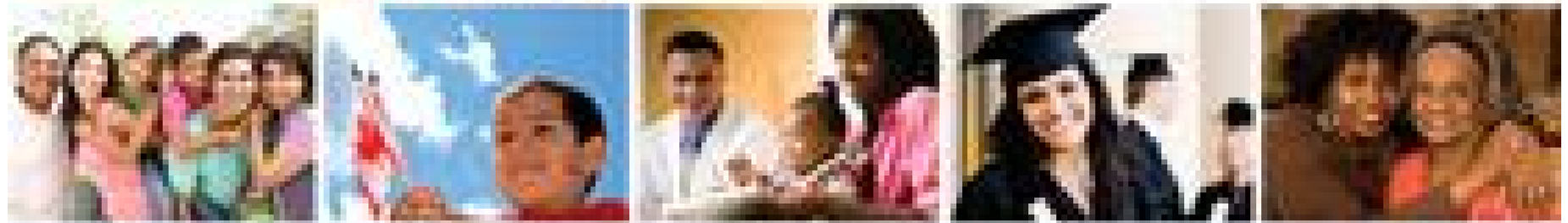
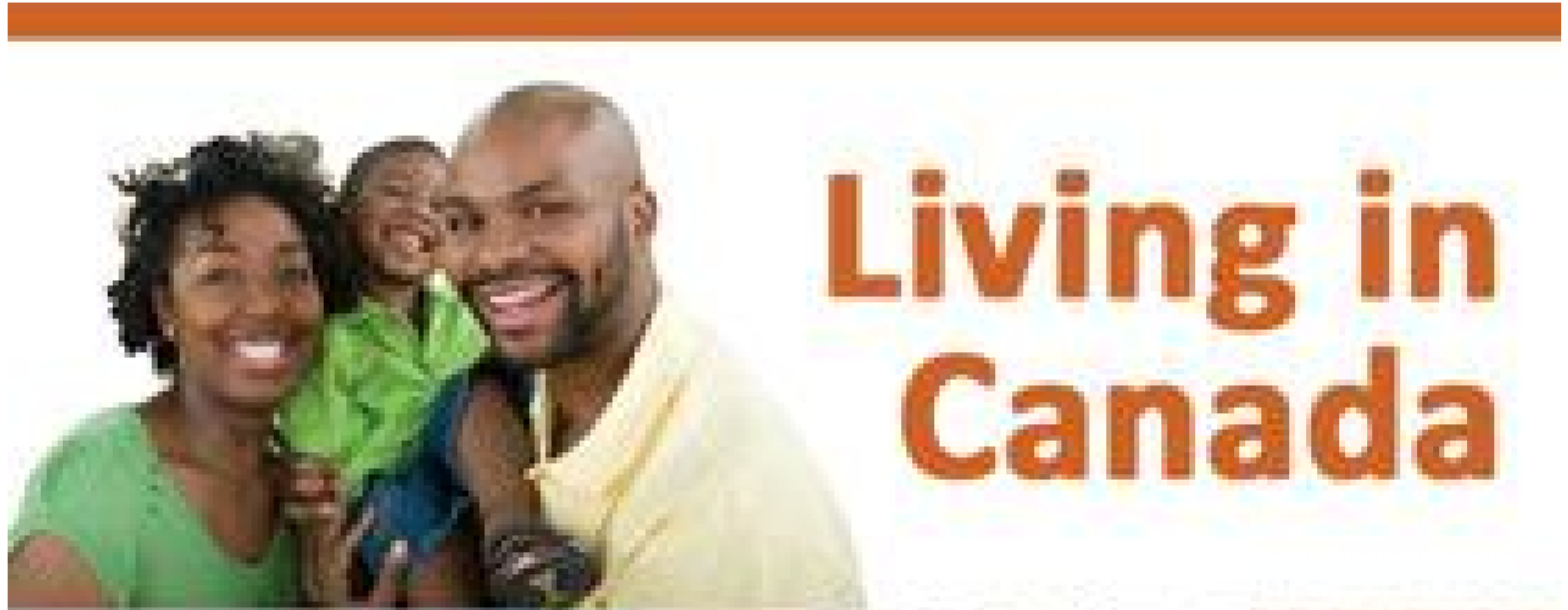
**Find out if you are eligible**

# Come to Canada



[Come to Canada](#)

**Living in Canada tool**



[Learn about what it's like to live in Canada and which resources are available to you to help you settle here](#)

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