



IMMIGRATION Canada

Family Class

Sponsorship of a spouse, common-law partner, conjugal partner or dependent child living outside Canada

Part 3: Country Specific Instructions

**United States of America, Bermuda,
Puerto Rico and
Saint Pierre and Miquelon**

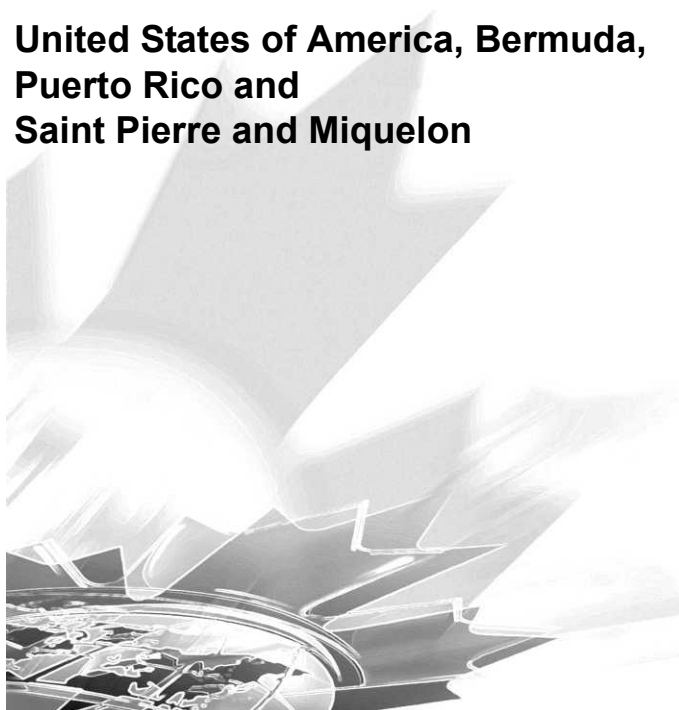


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This application is made available free by
Citizenship and Immigration Canada and
is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Appendix A

Document Checklist - Immigrant

Assemble all your documents as listed. Check (☑) each applicable item on the list and attach the list to your documents (a paper clip will do). Send originals of the immigration forms (items 1 to 5 below) and police certificates. Send photocopies of all other documents, unless instructed otherwise. If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.

IMMIGRATION FORMS Ensure that all questions have been answered and forms are signed. When completed, send them to your sponsor with all supporting documentation.		
1	Generic Application Form for Canada (IMM 0008) - This form is completed by you, the principal applicant.	<input type="checkbox"/>
2	Additional Dependants/Declaration (IMM 0008DEP) - This form is completed by you, the principal applicant, if you have more than five (5) family members.	<input type="checkbox"/>
3	Schedule A - Background/Declaration (IMM 5669) - You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
4	Additional Family Information (IMM 5406) - You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
5	Spouse/Partner Questionnaire (IMM 5490) - If your sponsor is your spouse, common-law partner or conjugal partner, complete the questionnaire.	<input type="checkbox"/>
6	Use of a Representative (IMM 5476) - If you want us to deal with a representative on your behalf, be sure you have completed and signed the form.	<input type="checkbox"/>
7	IDENTITY AND CIVIL STATUS DOCUMENTS Provide birth certificates, baptismal certificates, national identity card or certificate (Cedula) where available, or other official document confirming relationship (including all pages of Household Registries) for you and each of your family members. If you are married, you must include a marriage certificate. If you are now divorced, you must include final divorce certificates; if separated, a separation certificate. If your marriage was annulled, a copy of the annulment. If your former spouse or common-law partner is deceased, you must include your spouse's or partner's death certificate. Photocopy of Citizenship Certificate or Immigrant or Permanent Resident Visa for any family members who are Canadian citizens or permanent residents of Canada. If you are in a common-law or conjugal relationship, provide proof of that relationship.	<input type="checkbox"/>
8	CHILDREN'S INFORMATION If your children are adopted, you must include adoption papers and, if the adoption was done according to customary law and not through the courts, evidence of the adoption ceremony such as photographs. If you are divorced or separated, you must include proof that you have custody of the children, that you have fulfilled all obligations in custody agreements, and that the children are free to move to Canada. You must submit proof if the child is 19 years of age or older and depends substantially on the financial support of the parent since before the age of 19 and is unable to be financially self-supporting due to a physical or mental condition.	<input type="checkbox"/>

9	TRAVEL DOCUMENTS AND PASSPORTS	<input type="checkbox"/>
10	PROOF OF RELATIONSHIP TO SPONSOR	<input type="checkbox"/>
11	POLICE CERTIFICATES AND CLEARANCES	<input type="checkbox"/>
12	PROOF OF MEDICAL EXAMINATION	<input type="checkbox"/>
13	PHOTOS	<input type="checkbox"/>

CHOICE OF INTERVIEW LOCATION

If you are required to attend a personal interview at a visa office in the USA, indicate your first choice for interview location is (check one):

- ☐ **No Preference**
- ☐ **Los Angeles, California**
- ☐ **New York, New York**

The Regional Program Centre will try to meet your interview location preference, however, this may not be possible in every case. Files will be assigned to each interview location in a process that will result in approximately equal times to interview for all applicants.

Place all of your documents in a sealed envelope and send them to your sponsor.

If you need to inform us of a change in your mailing address or your marital status, of the birth of a child, of a change in passport details, etc., send this information to us by email OttPilot-Immigration@cic.gc.ca or by fax at 1-613-946-6059.

Appendix B

Photo Specifications

Notes to the applicant

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

Notes to the photographer

The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.

