



IMMIGRATION Canada

Family Class

Sponsorship of a spouse, common-law partner, conjugal partner or dependent child living outside Canada

Part 3: Country Specific Instructions

India, Bhutan and Nepal

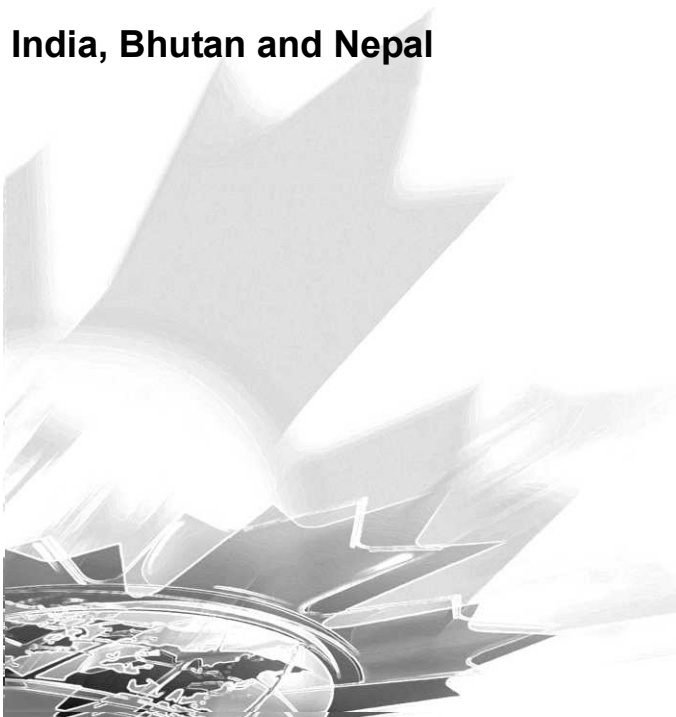


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This application is made available free by
Citizenship and Immigration Canada and
is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Appendix A

Document Checklist - Immigrant

Send the following documents with your application and check (☑) each box when they are enclosed.

- Send originals of the immigration forms (item 1) and police certificates.
- Send photocopies of all other documents, unless instructed otherwise.
- If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.
- Check that each form is complete and signed, where applicable. Once completed, send the forms to your sponsor with all your supporting documentation.

If any of the documents listed below are missing, your application will be returned.

1	IMMIGRATION FORMS	
	Generic Application Form for Canada (IMM 0008) - This form is completed by you, the principal applicant.	<input type="checkbox"/>
	Additional Dependants/Declaration (IMM 0008DEP) - This form is completed by you, the principal applicant, if you have more than five (5) family members.	<input type="checkbox"/>
	Schedule A - Background/Declaration (IMM 5669) - You and each of your family members 18 years of age or older must complete their own copy of this form.	
	Additional Family Information (IMM 5406) - You and each of your family members 18 years of age or over must complete their own copy of this form.	<input type="checkbox"/>
	Sponsored Spouse/Partner Questionnaire (IMM 5490) - Complete this questionnaire if your sponsor is your spouse, common-law partner or conjugal partner.	<input type="checkbox"/>
	Use of a Representative (IMM 5476) - If you want us to deal with a representative on your behalf, complete and sign this form.	
	Supplementary Information Form (Details of Foreign Travel) You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
	Note: This form is attached to Appendix A .	

2 IDENTITY AND CIVIL STATUS DOCUMENTS



Birth and/or baptism certificate

Note: If the birth is registered late, include the original baptism certificate and other original documents establishing identity such as:

- old school records (Fifth class, Middle standard and Matriculation certificate), and
- Voter's ID card.

Court documents concerning custody of children, if applicable.

For any family member who is a Canadian citizen or permanent resident of Canada, send a photocopy of their:

- citizenship certificate,
- permanent resident card,
- *Record of Landing* (IMM 1000) or *Confirmation of Permanent Residence* (IMM 5292 or IMM 5688),
- immigrant visa.

If you are...	Then you must provide...
Married	<ul style="list-style-type: none">• Marriage certificate or• Other proof such as an old ration card and Voter's ID card.
Divorced	<ul style="list-style-type: none">• Complete divorce petition,• Judgement and• Final divorce decree.
Separated	Certificate of legal separation for you and your spouse, common-law or conjugal partner.
Common-Law	Proof of this relationship through documents such as: <ul style="list-style-type: none">• joint bank accounts• joint lease or mortgage or home ownership deed• affidavits attesting to the fact that you have been living together and representing yourself to your community as living in a conjugal relationship for at least one year

If your spouse is deceased, provide the original death certificate or any other official documentation that pre-dates the application. Also indicate the date and year of death.

3**CHILDREN'S INFORMATION**

Provide the following documents:

- Provide the following documents: Original birth certificate for each child (which shows the names of the parents)
- School certificate (Fifth class, Middle standard and Matriculation certificates)
- A letter from the medical practitioner or hospital if one of your children has a physical or mental disability

You must submit proof if the child is 19 years of age or older and depends substantially on the financial support of the parent since before the age of 19 and is unable to be financially self-supporting due to a physical or mental condition.

If your children are adopted, provide an explanation and proof if the adoption was done according to customary law and not through courts such as:

- Original adoption deed
- Photographs of the adoption ceremony
- Power of attorney documents, if applicable
- Evidence of contact and financial support with adoptive parents
- Letter of no objection from the Central Adoption Resource Agency (CARA), Ministry of Women and Child Development, Government of India. The guidelines which outline CARA requirements can be found at: www.cara.nic.in/guidelinefamily.htm
- For international adoptions, the competent authority of the child's residence and province of intended destination must declare **in writing** that they approve of the adoption as conforming to the Hague Convention.

Note: Each of the above-mentioned documents are required for citizenship or immigration applications for adopted children.

If you are divorced or separated, you must include proof that you have custody of the children, that you have fulfilled all obligations in custody agreements, and that the children are able to move to Canada.

4**TRAVEL DOCUMENTS AND PASSPORTS**

Photocopies of passports or travel documents for you, your spouse or common-law partner and dependent children. Include copies of pages showing:

- passport number,
- date of issue and expiration,
- your photo,
- name and surname (good name),
- date and place of birth.

If you live in a country different from your nationality, include a copy of your visa for the country in which you currently reside.

Note: All prospective immigrants must hold a valid regular passport. Diplomatic, official or public affairs passports are not valid for an application for permanent residence in Canada.

5	PROOF OF RELATIONSHIP TO SPONSOR	<input type="checkbox"/>
<p>If you are being sponsored by your spouse, common-law partner or conjugal partner, you must send evidence of the relationship such as;</p> <ul style="list-style-type: none"> • Proof of your sponsor's visits such as airline ticket coupons, boarding passes, copies of pages of your sponsor's passport showing entry/exit stamps • Wedding photographs depicting all the rituals of a traditional wedding, • Wedding reception and post wedding photographs, • Evidence of continued contact with sponsor such as phone bills, letters and e-mails and • Marriage certificate issued by the Registrar of Marriages. <p>If you are a common-law or conjugal partner, provide;</p> <ul style="list-style-type: none"> • evidence that your relationship is genuine and continuing, • has existed for at least 12 months prior to your application, • details of the history of your relationship and, • at least two statutory declarations from individuals with personal knowledge of your relationship supporting your claims. <p>Photos must be loose; do not send them in binders, albums, frames or other such containers. Do not send video discs or video cassettes. Do not send musical greeting cards or other similar documents containing electronic or mechanical devices. Do not send calling cards.</p> <p>Note: The sponsor and the applicant who are common law or conjugal partners must provide historical evidence of their ongoing relationship. If they are in a relationship of two years or less and have no children together, the applicant will receive conditional permanent resident status, if the application is approved.</p>		
6	POLICE CERTIFICATES AND CLEARANCES	<input type="checkbox"/>
<p>Police certificates or clearances from each country in which you and every one in your family aged 18 years or older have resided for six months or more since reaching 18 years of age. You must attach the original police document(s). Please consult our website for specific and up-to-date information on how to obtain police certificates from any country.</p>		
7	PROOF OF MEDICAL EXAMINATION	<input type="checkbox"/>
<p>Include for yourself and each of your family members, proof of completion of the upfront medical examination from the Panel Physician.</p>		
8	PHOTOS	<input type="checkbox"/>
<p>Supply six (6) recent photos for each member of your family and yourself. Follow the instructions in Appendix B: Photograph Specifications.</p>		

Name: _____ File #: _____ Date: _____

SUPPLEMENTARY INFORMATION FORM - DELHI

To be completed by ALL applicants aged 18 years or older

DETAILS OF FOREIGN TRAVEL

1. How many passports have you had, including the one you currently hold? _____
2. Please list all the countries that you visited and that you have lived in outside of India. If this is not applicable, please enter "N/A":

Dates (dd/mm/yyyy)		Purpose of Travel	Country
Entry	Exit		

Please read and sign the following declaration:

I (please print your full name) _____

DECLARE THAT THE ABOVE STATEMENTS ARE TRUTHFUL, COMPLETE AND CORRECT,
AND I MAKE THIS DECLARATION CONSCIENTIOUSLY BELIEVING IT TO BE TRUE AND
KNOWING THAT IT HAS THE SAME FORCE AND EFFECT AS IF MADE UNDER OATH.

Signature

Date

Appendix B

Photo Specifications

Notes to the applicant

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

Notes to the photographer

The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.

