



# IMMIGRATION Canada

## Family Class

### **Sponsorship of a spouse, common-law partner, conjugal partner or dependent child living outside Canada**

## **Part 3: Country Specific Instructions**

**Armenia, Belarus, Bulgaria,  
Estonia, Georgia, Latvia, Lithuania,  
Moldova, Poland, Romania, Russia  
and Ukraine**



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This application is made available free by  
Citizenship and Immigration Canada and  
is not to be sold to applicants.

**Cette trousse est également  
disponible en français**

# Appendix A

## Document Checklist - Immigrant

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Send the following documents with your application and check (☑) each box when they are enclosed.

- Send originals of the immigration forms (items 1 - 5) and original police certificates.
- Send notarized photocopies of all other documents, unless instructed otherwise. Retyped copies are not acceptable.
- If your documents are not in English or French, send a notarized translation with a copy of the originals. These must be done by an official translator. You cannot translate your own documents.
- Check that each form is complete and signed, where applicable. Once completed, send the forms to your sponsor with all your supporting documentation.

**If any of the documents listed below are missing, your application will be returned.**

IMMIGRATION FORMS		
1	<b>Generic Application Form for Canada (IMM 0008)</b> - This form is completed by you, the principal applicant.	<input type="checkbox"/>
2	<b>Additional Dependants/Declaration (IMM 0008DEP)</b> - This form is completed by you, the principal applicant, if you have more than five (5) family members.	<input type="checkbox"/>
3	<b>Schedule A - Background/Declaration (IMM 5669)</b> - You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
4	<b>Additional Family Information (IMM 5406)</b> - You and each of your family members 18 years of age or older must complete their own copy of this form.	<input type="checkbox"/>
5	<b>Sponsored Spouse/Partner Questionnaire (IMM 5490)</b> - Complete this questionnaire if your sponsor is your spouse, common-law partner or conjugal partner.	<input type="checkbox"/>
6	<b>Use of a Representative (IMM 5476)</b> - If you want us to deal with a representative on your behalf, complete and sign this form.	<input type="checkbox"/>

## 7 IDENTITY AND CIVIL STATUS DOCUMENTS



Provide the following:

- national identity cards,
- birth certificates,
- baptismal certificates or,
- other official document confirming relationship for you and each of your family members.

**Note:** Polish nationals must submit a full two-sided version of birth certificates for themselves, their Spouse or common-law partner, and dependent children. If married, they must also provide a full two sided version of their civil marriage certificate (a Polish church wedding certificate will not be accepted as proof of marriage).

Include proof of name changes, if applicable (for example, name change certificate, previous marriage certificate showing name changes).

For any family member who is a Canadian citizen or permanent resident of Canada, send a photocopy of their:

- citizenship certificate,
- permanent resident card,
- Record of Landing (IMM 1000) or Confirmation of Permanent Residence (IMM 5292 or IMM 5688),
- immigrant visa.

If you are or have ever been...	Then you must provide...
Married	Marriage certificate
Divorced	Final divorce certificates (Decree Absolute)
Separated	Certificate of legal separation for you and your spouse, common-law or conjugal partner.
Common-Law	Proof of this relationship through documents such as: <ul style="list-style-type: none"><li>• joint bank accounts</li><li>• joint lease or mortgage or home ownership deed</li><li>• affidavits attesting to the fact that you have been living together and representing yourself to your community as living in a conjugal relationship for at least one year</li></ul>
Annulled	Copy of annulment

If your former spouse or common-law partner is deceased, you must include your spouse's or partner's death certificate.

**8****CHILDREN'S INFORMATION**

If your children are adopted, provide an explanation and proof if the adoption was done according to customary law and not through courts such as:

- adoption papers, and
- photographs of the adoption ceremony,
- power of attorney documents, if applicable.

**If you are divorced or separated, you must include proof that you have custody of the children, that you have fulfilled all obligations in custody agreements, and that the children are able to move to Canada.**

You must submit proof if the child is 19 years of age or older and depends substantially on the financial support of the parent since before the age of 19 and is unable to be financially self-supporting due to a physical or mental condition.

**Consent for immigration**

If you have children under 18 years of age who will accompany you to Canada, you must submit an original notarized consent form (see end of Appendix A) signed by the other parent allowing your children to immigrate with you. This document will not be returned to you.

**9****TRAVEL DOCUMENTS AND PASSPORTS**

Provide photocopies of passports or travel documents for you, your spouse or common-law partner and dependent children. Include copies of pages showing:

- passport number,
- date of issue and expiration,
- your photo,
- name and surname (good name),
- date and place of birth.

If you live in a country different from your nationality, include a copy of your visa or residency permit for the country in which you currently reside.

**Note:** All prospective immigrants must hold a valid regular passport. Diplomatic, official or public affairs passports are not valid for an application for permanent residence in Canada. Notarization and translation of passports is not necessary. If you apply in Moscow, submit copies of your foreign travel passports only if available at time of application submission.

10	<b>PROOF OF RELATIONSHIP TO SPONSOR</b>	<input type="checkbox"/>
<p>If you are being sponsored by your parent, you must provide proof of the relationship such as:</p> <ul style="list-style-type: none"> <li>• birth certificates,</li> <li>• baptismal certificates or,</li> <li>• other official documents naming your parents and showing all name changes, if applicable.</li> </ul> <p>If you are being sponsored by your spouse, common-law or conjugal partner, you must send evidence of the relationship between you and your sponsor such as:</p> <ul style="list-style-type: none"> <li>• wedding photos,</li> <li>• proof that you are partners,</li> <li>• letters between you and your sponsor,</li> <li>• telephone bills showing contact,</li> <li>• family photos, etc.</li> <li>• proof of your sponsor's visits such as airline ticket coupons, boarding passes,</li> <li>• copies of pages of your sponsor's passport showing entry/exit stamps,</li> <li>• any other evidence of your relationship and communication.</li> </ul> <p>If you are a common-law or conjugal partner, also provide:</p> <ul style="list-style-type: none"> <li>• evidence that your relationship is genuine and continuing,</li> <li>• has existed for at least 12 months prior to your application,</li> <li>• details of the history of your relationship,</li> <li>• at least two statutory declarations from individuals with personal knowledge of your relationship supporting your claim that the relationship is genuine and continuing,</li> <li>• any other evidence of your relationship and communication.</li> </ul> <p>Do not send photos in binders, albums, frames or other such containers. Do not send video discs or video cassettes. Do not send musical greeting cards or other similar documents containing electronic or mechanical devices. Do not send calling cards.</p> <p><b>Note:</b> The sponsor and the applicant who are common law or conjugal partners <b>must</b> provide historical evidence of their ongoing relationship. If they are in a relationship of two years or less and have no children together, the applicant will receive conditional permanent resident status, if the application is approved.</p>		
11	<b>POLICE CERTIFICATES AND CLEARANCES</b>	<input type="checkbox"/>
<p>Police certificates or clearances from each country (including each republic of the former USSR) in which you and everyone in your family aged 18 years or older have resided for six months or more since reaching 18 years of age. <b>You must attach a notarized translation with the original police document(s).</b> Please consult our <a href="#">website</a> for specific and up-to-date information on how to obtain police certificates from any country.</p>		
12	<b>PROOF OF MEDICAL EXAMINATION</b>	<input type="checkbox"/>
<p>Include for yourself and each of your family members, proof of completion of the upfront medical examination from the <a href="#">Panel Physician</a>.</p>		
13	<b>PHOTOS</b>	<input type="checkbox"/>
<p>Supply eight (8) recent photos for each member of your family and yourself. Follow the instructions in Appendix B: <b>Photo Specifications</b>.</p> <p><b>Note:</b> On the back of each photograph, write the name and date of birth of the person who appears in the photo as well as the date the photo was taken.</p>		

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**OTHER DOCUMENTS - ONLY IF YOU ARE APPLYING IN MOSCOW OR IF YOU ARE A RESIDENT OF A FORMER USSR STATE**



**Labour record**

You must submit a copy of your workbook and that of your spouse or common-law partner (if they are not the sponsor) and your children 18 years of age or older. The photocopy and translation into English or French must be notarized. Reference letter(s) from your employer(s) not included in your workbook are also required.

**Proof of studies**

You must submit proof of studies for you and each family member 18 years of age or older. This includes diplomas with transcripts listing subjects and proof of incomplete and current studies.

**Separation statement**

If you have children under 19 years of age who will not accompany you to Canada, you must provide an original notarized separation statement (see end of Appendix A). This form will not be returned to you.

**Consent for Immigration**

If you have children under 18 years of age who will accompany you to Canada, you must submit an original notarized consent form (see end of Appendix A) signed by the other parent allowing your children to immigrate with you. This document will not be returned to you.

Place all of your documents in an envelope and send them to your sponsor.

## DECLARATION

I, the undersigned, \_\_\_\_\_  
authorize my son (daughter) \_\_\_\_\_  
to immigrate to Canada to live permanently with his(her) father(mother) \_\_\_\_\_

I understand and accept that this will not oblige the Government of Canada to grant me admission to Canada in the future, either as a visitor or as an immigrant, unless I satisfy all the requirements of the *Canadian Immigration and Refugee Protection Act and Regulations* in effect at that time.

If this condition is not satisfied, I understand and accept that this may result in a permanent separation from my son (daughter).

Declared at \_\_\_\_\_ on \_\_\_\_\_

Signature: \_\_\_\_\_

*N.B.: This declaration must be witnessed either by a Notary Public.*

*Below is the translation into Russian*



*Перевод на английский язык выше*

## ЗАЯВЛЕНИЕ

Я, нижеподписавшийся, \_\_\_\_\_,  
разрешаю моей сыну (дочери) \_\_\_\_\_  
иммигрировать в Канаду на постоянное жительство с его (ее) матерью (отцом) \_\_\_\_\_

Я понимаю и признаю, что правительство Канады не будет обязано дать мне в будущем разрешение на гостевую поездку или постоянное жительство, если я не буду соответствовать всем требованиям Канадского Закона об Иммиграции и защите беженцев и действующим на тот момент нормам.

Если это условие не будет выполнено, я понимаю, что это может повлечь постоянную разлуку с моим сыном (дочерью).

Заявлено в \_\_\_\_\_ Дата \_\_\_\_\_

Ваша подпись \_\_\_\_\_

*Примечание: это заявление должно быть заверено государственным нотариусом. Нотариус может перепечатать текст заявления на своем бланке или на отдельном листе.*

## DECLARATION

I, the undersigned, \_\_\_\_\_

understand and accept that if I am admitted to Canada as a permanent resident, this will not oblige the Government of Canada to grant admission to my spouse or my children whose names appear below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

unless they satisfy all the requirements of the *Canadian Immigration and Refugee Protection Act* and *Regulations* in effect at that time. If this condition is not fully satisfied, I understand and accept that this may result in a permanent separation from my spouse and children.

Declared at \_\_\_\_\_ on \_\_\_\_\_

Signature: \_\_\_\_\_

*N.B.: This declaration must be witnessed either by a Notary Public.*

*Below is the translation into Russian*



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*Перевод на английский язык выше*

## ЗАЯВЛЕНИЕ

Я, нижеподписавшийся, \_\_\_\_\_  
понимаю и признаю, что если я получу разрешение на постоянное место жительства в Канаде, это не будет означать обязательства правительства Канады дать разрешение на въезд моей(му) супруге(у) и детям, чьи имена указаны ниже,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

если они не будут соответствовать всем требованиям Канадского Закона об Иммиграции и защите беженцев и действующим на тот момент нормам. Если это условие не будет полностью выполнено, я понимаю и согласен с тем, что это может привести к постоянной разлуке с супругой(ом) и детьми.

Заявлено в \_\_\_\_\_ Дата \_\_\_\_\_  
(где)

Ваша подпись \_\_\_\_\_

*Примечание: это заявление должно быть заверено государственным. Нотариус может перепечатать текст заявления на своем бланке или на отдельном листе.*



# Appendix B

## Photo Specifications

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### Notes to the applicant

**TAKE THIS WITH YOU TO THE PHOTOGRAPHER**

- Immigration photos are **not** the same as passport photos.
- Make sure that you provide the correct number of photos specified in this guide.

### Notes to the photographer

#### The photos must:

- show a full front view of the person's head and shoulders showing full face centered in the middle of the photograph;
- have a **plain white background**;
- be identical (black and white or colour) produced from the same untouched negative, or exposed simultaneously by a split-image or multi-lens camera.

#### The photos must:

- measure between 25 mm and 30 mm (1" and 1 1/5") from chin to crown;
- have a 35 mm x 45 mm (1 3/8" x 1 3/4") finished size.

